- 1) From either your mobile device or a PC go to <u>www.reisource.com</u>
- 2) Login using your User ID and current Password

Important Note: You CANNOT change your password from the Property Profiles Mobile App.

	Home   Contact Us   Sample Reports   Home Live Chat		
REISOURCE	User ID	Password	Remember Me LOGIN Help

## 3) Click My Account

		Welcome, Rob Realtor
stewart		Home   Contact Us   Sample Reports   Training   Live Chat   Logout
		My Account
PROFILE	REAL ESTATE TRENDS	$\bigcirc$
Create Profile	Retrieve Profile	
<b>^</b>		
Next > Cancel	)	

4) A new window will open, under Manage My click Personal Profile

stewart			
Customer Center Contract 100825			
View My Usage Activity	Your Customer Center		
Manage My Personal Profile	Hello Rob Realtor, welcome to the REiSource Customer Center. Last 7 days - Usage Summary Package: REiSource - Nationwide Commitment		

## 5) Under User Options click Reset Password

View My Usage Activity Manage My	Manage My Personal Profile To edit your profile, modify the existing information on the form below.		
Personal Profile	Basic Information		
	Name Prefix:	Select 💌	
	*First Name:	Rob	
	*Last Name:	Realtor	
	Name Suffix:		
	*Email:		
	llees Ontione		
	User Options		
	*User Name:	ROUGHENET ON COM	
	*Password:	Reset Password	
	Additional Details		
	Street Address:	1234 Easy Street	
	City:	Springfield	
	State:	Texas	
	Zip Code:	77056	
	Telephone:	713 555 1212 #### #####	
	Fax:	*****	
	Image: Type: GIF, JPG, BMP		Browse Upload

- 6) The Change Password window will open
- 7) Key in your Existing Password
- 8) Key in your New Password and key in again to Confirm New Password
- 9) Click Save
- 10) A Password modified successfully message will display

Reset Password         Please provide your existing and new password.         User Name:       ROPREALTOR@EMAIL.COM         *Existing Password:         *New Password:         *Confirm New Password:         Password must contain between 6 and 19 characters         Cancel       Save	Password modified successfully. Close
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