

INSTRUCTIONS FOR CHANGING YOUR PASSWORD ON YOUR PROPERTY PROFILES IPHONE APP

- 1) Using your i-device or PC browser, for example Safari or Internet Explorer, go to www.reisource.com, then login using the **User Name** and **Password** you received in your email.

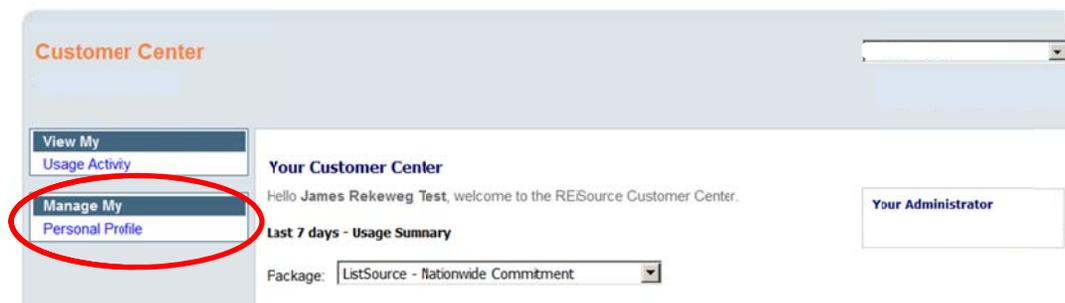
Please note that you CANNOT change your password using the Property Profiles iPhone App.



- 2) Click on **My Account**.



- 3) Click on **Manage My – Personal Profile**.



- 4) Click on **Reset Password**.

The screenshot shows a web interface for a 'Customer Center'. On the left, there is a navigation menu with 'View My Usage Activity' and 'Manage My Personal Profile'. The main content area is titled 'Manage My Personal Profile' and contains a form for editing profile information. The form is divided into two sections: 'Basic Information' and 'User Options'. In the 'Basic Information' section, there are fields for 'Name Prefix' (a dropdown menu), '*First Name' (Stewart), '*Last Name' (Test), 'Name Suffix', and '*Email' (stewart.test@stewart.com). In the 'User Options' section, there is a field for '*User Name' (STCC) and a field for '*Password'. A 'Reset Password' button is located below the password field and is circled in red.

- 5) Enter your **Existing Password**, **New Password**, and **Confirm New Password**. Click **Save**.

The screenshot shows a 'Reset Password' form. It starts with the title 'Reset Password' and the instruction 'Please provide your existing and new password.'. Below this, there are four fields: 'User Name:' (STCC), '*Existing Password:', '*New Password:', and '*Confirm New Password:'. A note below the fields states 'Password must contain between 6 and 16 characters'. At the bottom of the form, there are two buttons: 'Cancel' and 'Save'. The 'Save' button is circled in red.

- 6) Verify password has been changed.

Password modified successfully.
Close