# Stewart Jackets User Guide Integration with Closing Market





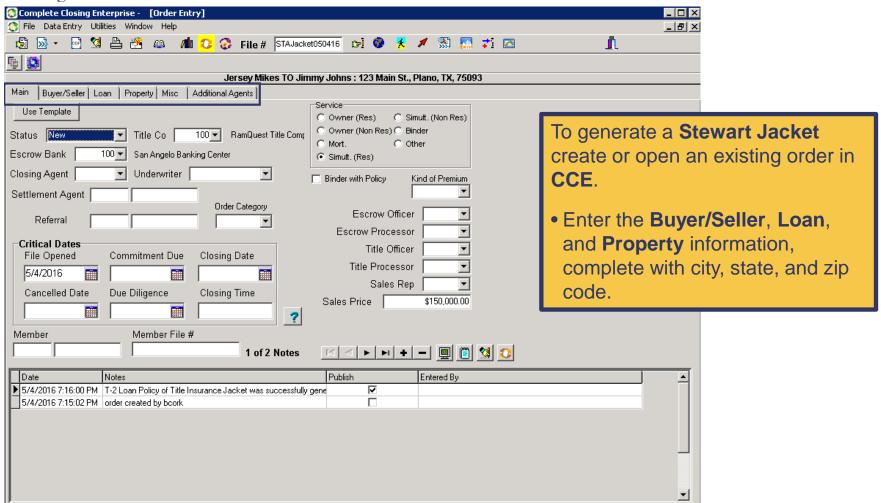
# What is Stewart?

# stewart

- **Stewart** is an integration through **Closing Market** providing agents an easy and secure way to generate policy jackets.
- Access Stewart through Complete Closing Enterprise and Closing Market for a fast and transparent jacket generation process.

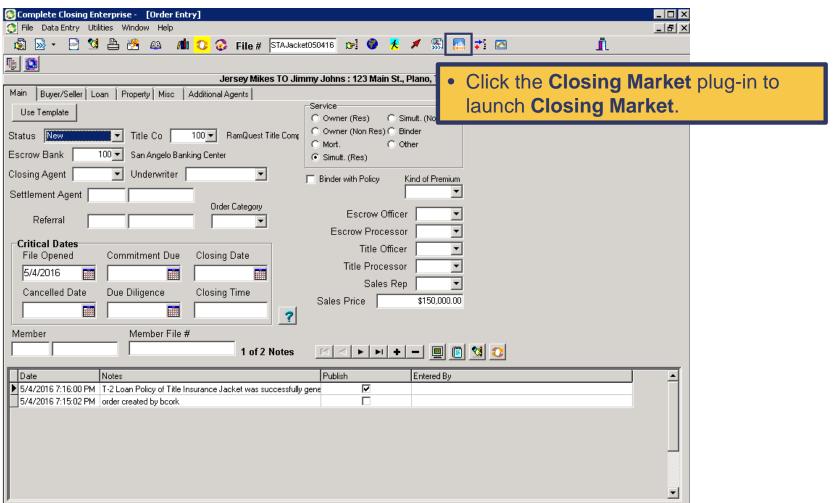


# Complete Closing Enterprise



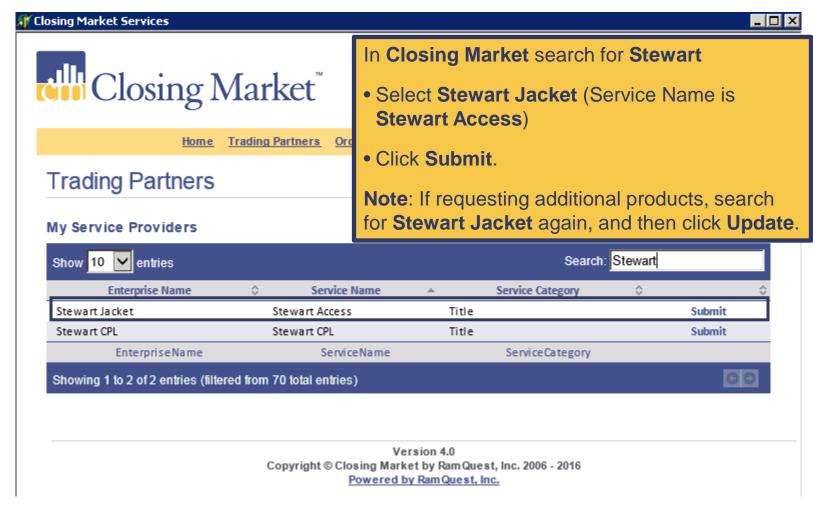


# Complete Closing Enterprise

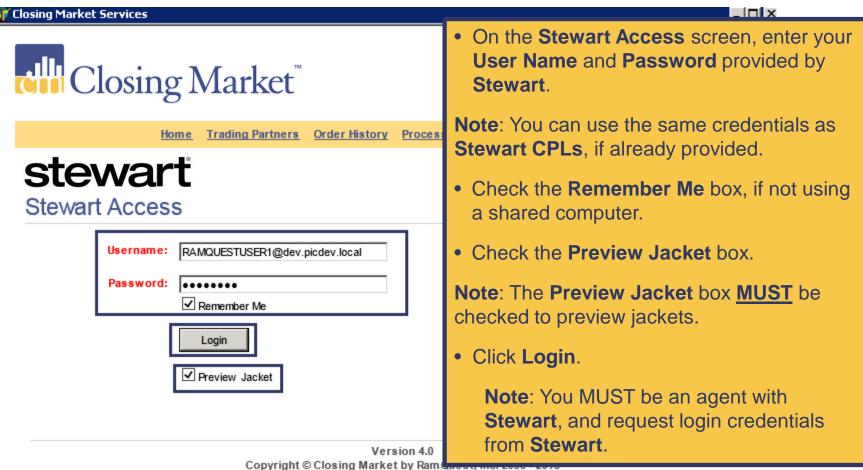




# **Closing Market**







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The **Stewart Access** screen displays.

Select the Agency, Property,
 Agency Location, Form Type,
 Form, Trans Type, Jacket Date,
 Property Type, and Liability.

**Note**: Depending on selections made, some fields auto-populate.

- \*All fields in **red** are required.
- Add additional parties, if needed.
- The **Lender** defaults to the Lender on file, but can be changed.
- Click Search to search the Stewart database for other Lenders.





 Select the Buyer/Seller to include from the file.
 Additional Buyers/Sellers can be added.

Note: Uncheck a Buyer/Seller to not send with the other Buyer/Seller.

- Add Endorsements, as needed on the Endorsements tab.
- Click Save/Preview.



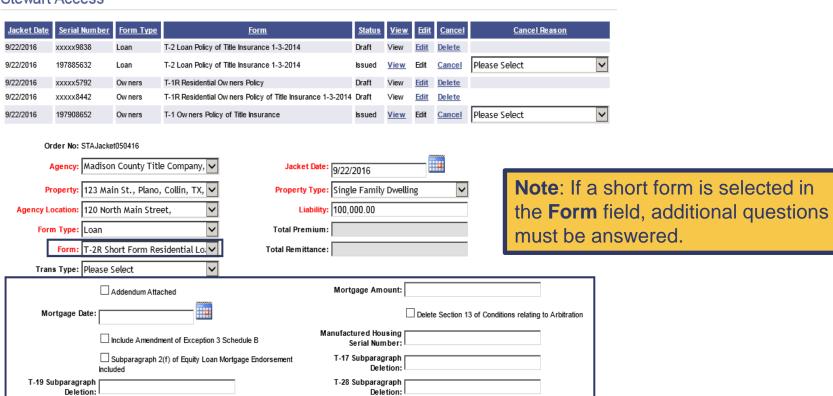
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### **Stewart Access**

T-42 Subparagraph

T-43 Subparagraph

Deletion:



T-42.1 Subparagraph

Tax Year Not Payable:

Deletion:



 Enter the values in the row/fields on the Jacket tab by clicking <u>Edit</u> and entering the values.





 After entering the Premium and Remittance Values, click Update to update the jacket.







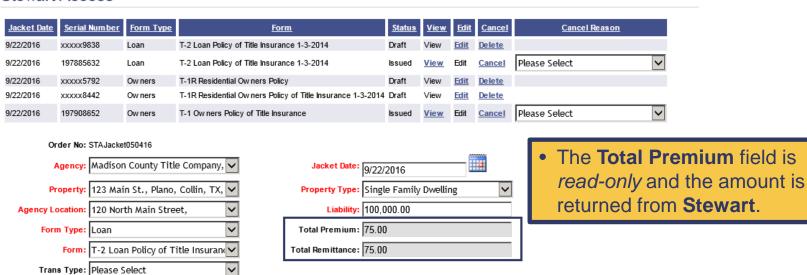
<u>Home Trading Partners Order History Processing Order Queue The Market Help</u>

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Endorsements (0)

Special Charge (0)

### Stewart Access



Original/Prior Policy (0)

Jacket Pricing (1)

Additional Charge (0)

The Settlement Industry's Digital Marketplace



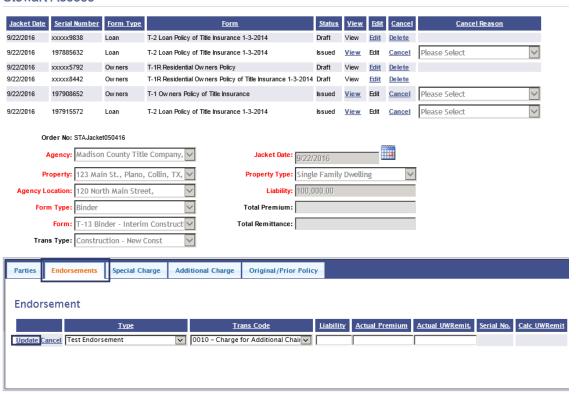


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### Stewart Access

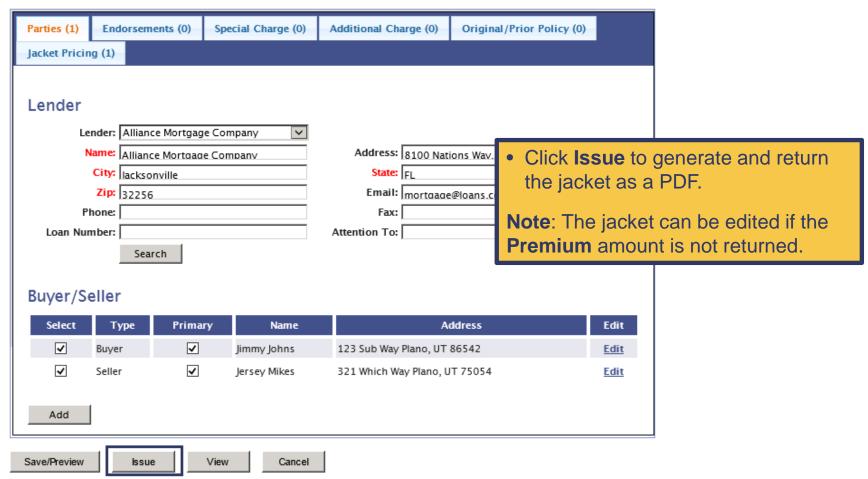
Save/Preview



Home Trading Partners Order History Processing Order Queue The Market Help

- Add Endorsements as needed on the Endorsements tab.
- Select the Type and Trans Code, and enter in values.
- Click **Update**.
- Click Save/Preview







🥰 https://test.closingmarket.com/CCCMOrderPlugin/DisplayModalDocument.aspx?f=Stewart\_Jacket\_1-1M9 - Windows Internet Explorer

### stewart title

### LOAN POLICY OF TITLE INSURANCE (T-2)

STEWART TITLE GUARANTY COMPANY

Any notice of claim and any other notice or statement in writing required to be given the Company under this Policy must be given to the Company at the address shown in Section 17 of the Conditions.

### COVERED RISKS

SUBJECT TO THE EXCLUSIONS FROM COVERAGE, THE EXCEPTIONS FROM COVERAGE CONTAINED IN SCHEDULE B AND THE CONDITIONS, STEWART TITLE GUARANTY COMPANY, a Texas corporation (the "Company") insures, as of Date of Policy and, to the extent stated in Covered Risks 11. 13 and 14, after Date of Policy, against loss or damage, not exceeding the Amount of Insurance, sustained or incurred by the Insured by reason of

- 1. Title being vested other than as stated in Schedule A
- Any defect in or lien or encumbrance on the Title. This Covered Risk includes but is not limited to insurance against loss from:
  - (a) A defect in the Title caused by:
    - (i) forgery, fraud, undue influence, duress, incompetency, incapacity or impersonation;
    - (ii) failure of any person or Entity to have authorized a transfer or conveyance;
    - (iii) a document affecting Title not properly created, executed, witnessed, sealed, acknowledged, notarized or delivered;
    - (iv) failure to perform those acts necessary to create a document by electronic mean
    - (v) a document executed under a falsified, expired or otherwise invalid power of a mey
    - (vi) a document not properly filed, recorded or indexed in the Public Records adding failure perform those acts by electronic means authorized
    - (vii) a defective judicial or administrative proceeding.
  - (b) The lien of real estate taxes or assessments imposed on the Title by a semment suithority due or payable, but unpaid.
  - (c) Any encroachment, encumbrance, violation, variation, or adverse circum, affecting the Title that would be disclosed by an accurate and complete land survey of the Land. The term "encroachment" includes encroal entry of existing improvements located on the Land onto adjoining ncated on au ning land. land, and encroachments onto the Land of existing improvement
- 3. Lack of good and indefeasible Title
- 4. No right of access to and from the Land.

Covered Risks continued on next page.

IN WITNESS WHEREOF, Stewart Title Guaranty Company as caus this policy to be signed and sealed by its duly authorized officers as of Date of Policy shown in Schedule A

Countersigned by:

Authorized Countersignature

M T Company Company Name

120 North Main Street City, State





Matt Morris President and CEO

Secretary

For coverage information or assistance resolving a complaint, call (800) 729-1902 or visit www.s

- Click View to view the document.
- Print, save, or convert the document to PDF format, as necessary.

Note: The document displays as a Draft. The integration holds the draft for 24 hours, and then deletes it if not issued.

> The Settlement Industry's Digital Marketplace



🌃 Closing Market Services





Home

**Trading Partners** 

Order History

Processing



### Transaction Results

Order submitted successfully. Provider order ID: 197885632



The **Transaction Results** are returned with an **Order ID** number.

**Note**: The integration does not display the PDF. The PDF is returned to **FileScan Plus!** 

The policy number auto-populates on the **Policy** screen.

 Click Continue to return to the Stewart Access screen.

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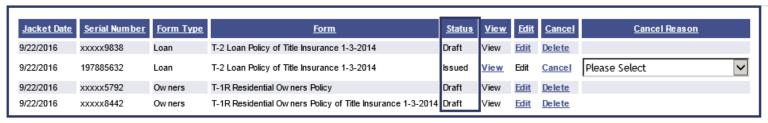
The jackets display in the **Status** grid at the top of the screen with a **Status** of *Draft* or *Issued*.

**Note**: Issued jackets cannot be edited, only viewed or cancelled.



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### Stewart Access



Order No: STAJacket050416

Agency: Please Select

Jacket Date: 9/22/2016

Order History Processing Order Queue The Market





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Stewart Access

For issued jackets displaying in the **Status** grid:

Click <u>Cancel</u> to cancel a jacket.

**Note**: Cancelling an issued jacket does <u>not</u> delete it from **FileScan Plus!** and does not remove the policy number from the **Policy** screen.

**Note**: If an issued jacket is cancelled, a **Cancel Reason** can be selected from the drop-down menu.

- Click **Delete** to delete a jacket.
- Click Edit to edit a jacket.





# **Notes & Best Practices**

- The Stewart Jacket integration does not support Advanced Trading Partner Relationships (TPRs) in Closing Market. Access is controlled by the Stewart username and password.
- Users must be agents with Stewart to obtain a Username and Password.
- All defaults are set by Stewart.
- State coverage is based on the Underwriter configured coverage for credentials provided to the agent.
- Notes are returned to Order Entry in CCE.
- The **Policy Number** auto-populates on the **Policy** screen for issued jackets.
- Jackets returned from Stewart are available in FileScan Plus! and Web Publishing, for those who do not have FileScan Plus!





- Who do users contact for support and information?
  - ✓ Contact Stewart Customer Care at <a href="mailto:customercare@stewart.com">customercare@stewart.com</a> or call 888-526-3282
- What version of CCE do users need to be on to use the Stewart Jacket integration?
  - ✓ Version CCE 8.2 and higher
- How do I get a User Name and Password?
  - ✓ Users must be an agent with Stewart. Managers call Stewart Customer Care at 888-526-3282 to request User Name and Password for an agent.



# Interface Requirements

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- The Title Company must be an agent with Stewart. Contact
   Stewart at www.stewart.com to establish an account.
- Request a Trading Partner Relationship (TPR) with Stewart.
- Stewart must approve the TPR.
- Become an agent of Stewart to request a User Name and Password from Stewart.

# Any questions please contact RamQuest Support at 214-291-1616 Or email Support at <a href="mailto:support@ramquest.com">support@ramquest.com</a>