

## stewart

### Stewart 2.0 Integration

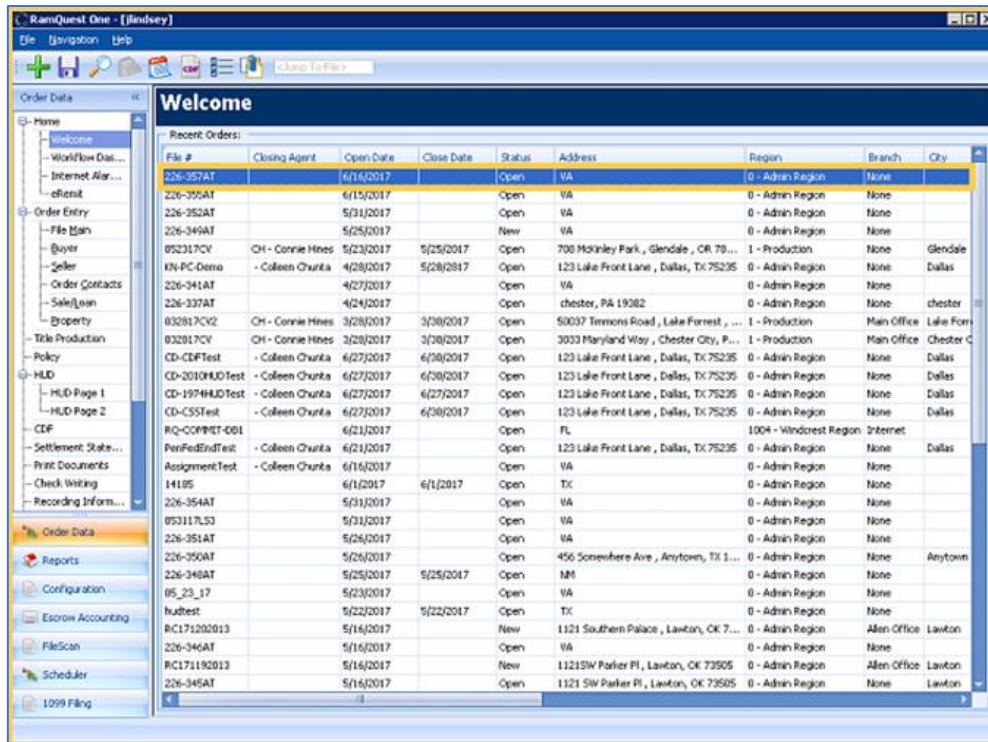
This document provides instruction for utilizing the Stewart 2.0s integration.

#### Access the Stewart 2.0 Integration

Complete the following steps to access the **Stewart 2.0** integration.

#### Access Closing Market

- 1.) Access the **RamQuest One** application.  
**Note:** The **Welcome** screen will be displayed.
- 2.) Access the applicable file.



**Note:** The **File Main** screen will be displayed.

- 3.) Click the **Closing Market** icon.

**File Main**

File No: 113017CV      Buyer: Kevin L. Smith 3, and Lisa M. Smith      Region: 1-Production  
 File Open: 11/30/2017      Seller: Crazy Town Builders, Inc.      Branch: None  
 Property: 300 Green Hills Blvd., Nashville, TN 37221      Underwriter: 12-Old Republic National Title

**File Details:**

Status: Open      Escrow Unit: [None]      Service: Simultaneous  
 Process Template: Residential Purchase - Loan      Title Unit: [None]      Other Company's File #: 09-3938  
 Title Company: RamQuest Title Company      Order Category: Residential Purchase      Kind of Order: Both  
 Escrow Account: 5 - Mutual of Omaha Bank      Underwriter: Old Republic National Ttl...      Source of Business: Realtor  
 Place of Closing: 156 - RamQuest Title Cor...      Location:   
 Friendly Name:      Settlement Agent:

**Staff:**

Sales Rep.: CV - Cathy Vass      Escrow Officer: JB - James Bond      Title Officer: CS - Carrie Sweet  
 Closing Agent: BB - Beth Braden      Escrow Processor: BB - Beth Braden      Title Processor: BM - Beth McCanless

**Critical Dates:**

Title Due:      Close Date: 12/5/2017      Duration: 60 minutes  
 Cancelled:      Close Time: 2:00 PM      Fund/Disbursement Date:

**Custom Data:**

Foreclosure Deed Filed:      Sales Info:   
 Consummation Date:      Vinca Provider:   
 Outside Order:

**Notes:**

Date/Time	Created By	Category	Publish	Note
1/16/2018 12:53:52 PM	PaperlessCloser	Order	<input checked="" type="checkbox"/>	File data transferred.
1/16/2018 12:45:37 PM	PaperlessCloser	Order	<input checked="" type="checkbox"/>	File data transferred.

**Note:** The **Closing Market Trading Partners** screen will be displayed.

## Log Into the Stewart 2.0 Integration

1. Enter **Stewart 2.0** into the **Search** field of the **My Service Providers** section.
2. Click the **Submit** button for the **Stewart 2.0** listing.



**Note:** The **Stewart 2.0 Log-in** screen will be displayed.

3. Enter your username into the **Username** field.

4. Enter your password into the **Password** field.

**Note:** Check the **Remember Me** checkbox to have the application remember your login credentials.

5. Select the applicable property from the **Property** drop-down menu (if necessary).

**Note:** The **Property** field will be auto-populated.

**Note:** The **County** field will be auto-populated.

6. Click the **Login** button.



**Note:** The **Stewart** screen will be displayed.

## Select the Applicable Product

1. Select the applicable agency from the **Agency** drop-down list (if necessary).

**Note:** If there is only one applicable agency associated with the jacket, the applicable agency will be auto-populated in the **Agency** drop-down list.

2. Select an agency location from the **Agency Location** drop-down list (if necessary).

**Note:** If there is only one agency location associated with the jacket, the agency location will be auto-populated in the **Agency Location** drop-down list.

If the Selected Product Is:	Then:
CPL	<ul style="list-style-type: none"> <li>• Select <b>CPL</b> from the <b>Product</b> drop-down list.</li> <li>• Proceed to the <b>Complete the CPL</b> section.</li> </ul>
Jacket	<ul style="list-style-type: none"> <li>• Select <b>Jacket</b> from the <b>Product</b> drop-down list.</li> <li>• Proceed to the <b>Complete the Jacket</b> section.</li> </ul>

## Complete the CPL:

1. Select a property type from the **Property Type** drop-down list (if necessary).

**Note:** The **Property Type** field will be auto-populated.

2. Select the covered party from the **Covered Party** drop-down menu.  
**Note:** The **Covered Party** field will be auto-populated.
3. Select the form type from the **Form Type** drop-down menu.  
**Note:** If there is only one applicable form type associated with the jacket, the applicable form type will be auto-populated in the **Form Type** drop-down list.
4. Select the CPL date from the **CPL Date** drop-down calendar.
5. Select the branch from the **Branch** field (if applicable).

Closing Market

Trading Partners Order History Processing Order Queue The Market Help

# stewart

File #: 190408-BC-BKFS

Username: RAMQUESTUSER1@dev.pic.dev.loi

Password: [REDACTED]  Remember Me

Property: 100 Roundtree Court Nashville, TN

County: Davidson

Login

Agency: StewartAccess Test Agency Agency Location: StewartAccess Test Agency Inc

Product: CPL Property Type: Residential - General

Covered Party: Buyer/Borrower Form Type: Single Transaction CPL

CPL Date: 8/27/2019

Branch: None

Link to Stewart Portal

Covered Parties

	Type	Primary	Name	Address	Actions
<input checked="" type="checkbox"/>	Buyer	<input checked="" type="checkbox"/>	Bob W Brown	P.O. Box 3939 Nashville, TN 37221	Edit

Close

## Complete the Parties Section (CPL)

1. Check the applicable checkbox(es) to select the covered parties on the **Parties** table.  
**Note:** The names listed in red must be selected.  
**Note:** Click the **Edit** button to edit any of the listed parties.

**Closing Market**

County: Davidson

Login

Agency: StewartAccess Test Agency Agency Location: StewartAccess Test Agency Inc

Product: CPL Property Type: Residential - General

Covered Party: Buyer/Borrower Form Type: Single Transaction CPL

CPL Date: 8/27/2019 Branch: None

**Covered Parties**

	Type	Primary	Name	Address	Actions
<input checked="" type="checkbox"/>	Buyer	<input checked="" type="checkbox"/>	Bob W Brown	P.O. Box 3939 Nashville, TN 37221	Edit
<input checked="" type="checkbox"/>	Buyer	<input type="checkbox"/>	Becky E Brown	P.O. Box 3939 Nashville, TN 37221	Edit
<input type="checkbox"/>	Seller	<input type="checkbox"/>	Larry Johnson		Edit
<input type="checkbox"/>	Lender	<input type="checkbox"/>	Arvest Mortgage Company	100 East Johnson Cove Lowell, AR 25874	Edit

**Additional Information**

Approved Attorney  Secondary Agency  None

Successor Language

Issue Reset

Close

## Complete the Additional Information Section (CPL)

1. Click the applicable **Approved Attorney/Secondary Agency** radio button.  
**Note:** The **None** radio button is selected by default.
2. Enter pertinent successor language into the **Successor Language** field (if applicable).

**Closing Market**

**Covered Parties**

	Type	Primary	Name	Address	Actions
<input checked="" type="checkbox"/>	Buyer	<input checked="" type="checkbox"/>	Bob W Brown	P.O. Box 3939 Nashville, TN 37221	Edit
<input checked="" type="checkbox"/>	Buyer	<input type="checkbox"/>	Becky E Brown	P.O. Box 3939 Nashville, TN 37221	Edit
<input type="checkbox"/>	Seller	<input type="checkbox"/>	Larry Johnson		Edit
<input type="checkbox"/>	Lender	<input type="checkbox"/>	Arvest Mortgage Company	100 East Johnson Cove Lowell, AR 25874	Edit

**Additional Information**

Approved Attorney  Secondary Agency  None

Successor Language

Issue Reset

**Previous Orders**

Date	Product	Policy Number	Type	Form	Status	Actions
8/26/2019 3:57 PM	Jacket	M-0000-999528033	Loan	ALTA Loan Policy 6-17-2006	Issued	View Void
8/26/2019 3:51 PM	Jacket		Loan	ALTA Residential Limited Coverage Junior Loan Policy 8-1-2012	Expired	

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Close

## Issue the CPL

1. Click the **Add Policy** button.

2. Click the **Issue** button.

**Note:** Click the **Reset** button to clear all entered information.

**Note:** The **Transaction Results** screen will be displayed advising that the Jacket has been ordered.

3. Proceed to the **Transaction Results** section.

The screenshot shows the 'Closing Market' application window. It features a table with columns for checkboxes, Type, Primary, Name, Address, and Actions. Below the table is an 'Additional Information' section with various input fields and buttons.

	Type	Primary	Name	Address	Actions
<input type="checkbox"/>	Buyer	<input type="checkbox"/>	Bob W Brown	P.O. Box 3939 Nashville, TN 37221	<a href="#">Edit</a>
<input type="checkbox"/>	Buyer	<input type="checkbox"/>	Becky E Brown	P.O. Box 3939 Nashville, TN 37221	<a href="#">Edit</a>
<input type="checkbox"/>	Seller	<input type="checkbox"/>	Larry Johnson		<a href="#">Edit</a>
<input checked="" type="checkbox"/>	Lender	<input checked="" type="checkbox"/>	Arvest Mortgage Company	100 East Johnson Cove Lowell, AR 25874	<a href="#">Edit</a>

**Additional Information**

Trans Code:  Liability:

Additional Charge  Special Charge  None

Actual Premium:

Actual Remittance:

Successor Language:  
Professional Language:

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## Complete the Jacket:

1. Select a property type from the **Property Type** drop-down list (if necessary).

**Note:** If there is only one applicable property associated with the jacket, the applicable property type will be auto-populated in the **Property Type** drop-down list.

2. Select the applicable form type from the **Form Type** drop-down list (if necessary).

**Note:** If there is only one applicable form type associated with the jacket, the applicable form type will be auto-populated in the **Form Type** drop-down list.

3. Select the applicable form type from the **Form** drop-down list (if necessary).

**Note:** If there is only one applicable form associated with the jacket, the applicable form type will be auto-populated in the **Form** drop-down list.

**Note:** The **Parties** section will also be displayed.

- Select the policy date from the **Policy Date** drop-down calendar.
  - Select the applicable loan company from the **Loan** drop-down menu (if necessary).
- Note:** The **Loan** drop-down menu will only be displayed if **Loan** was selected from the **Form Type** drop-down menu in **Step 3**.
- Note:** The applicable loan company will be auto-populated.

Closing Market

Chat With Support Now

Logged in as: jj2017@ramquest.com  
Current Enterprise: RQDemoQA

Trading Partners Order History Processing Order Queue The Market Help

# stewart

[Link to Stewart Portal](#)

File #: 190408-BC-BKFS

Username: RAMQUESTUSER1@dev.pic.dev.lox

Password: ●●●●●●  Remember Me

Property: 100 Roundtree Court Nashville,

County: Davidson

Login

Agency: StewartAccess Test Agency Agency Location: StewartAccess Test Agency Inc

Product: Jacket Property Type: Residential - General

Form Type: Loan Form: ALTA Expanded Coverage Resid

Policy Date: 8/26/2019

Loan: Arvest Mortgage Company - 10

Parties

	Type	Primary	Name	Address	Actions
<input type="checkbox"/>	Buyer	<input type="checkbox"/>	Bob W Brown	P.O. Box 3939 Nashville, TN 37221	Edit

Close

## Complete the Parties Section (Jacket)

- Check the applicable checkbox(es) to select the covered parties on the **Parties** table.
- Note:** The names listed in red must be selected.
- Note:** Click the **Edit** button to edit any of the listed parties.



**Closing Market**

Product: Jacket Property type: Residential - General  
 Form Type: Loan Form: ALTA Residential Limited Cove  
 Policy Date: 8/26/2019 Loan: Arvest Mortgage Company - 10

**Parties**

	Type	Primary	Name	Address	Actions
<input type="checkbox"/>	Buyer	<input type="checkbox"/>	Bob W Brown	P.O. Box 3939 Nashville, TN 37221	Edit
<input type="checkbox"/>	Buyer	<input type="checkbox"/>	Becky E Brown	P.O. Box 3939 Nashville, TN 37221	Edit
<input type="checkbox"/>	Seller	<input type="checkbox"/>	Larry Johnson		Edit
<input checked="" type="checkbox"/>	Lender	<input checked="" type="checkbox"/>	Arvest Mortgage Company	100 East Johnson Cove Lowell, AR 25874	Edit

**Additional Information**

Trans Code: 987654321 Liability: 250000.00  
 Additional Charge  Special Charge  None Actual Premium: 225000  
 Successor Language: Actual Remittance: 225000  
 Professional Language

Add Policy  
 Issue Reset

Close

## Complete the Additional Information Section (Jacket)

1. Enter the transaction code into the **Trans Code** screen.  
**Note:** The transaction code is provided by **Stewart Title**.
2. Click the applicable **Additional Charge/Special Charge** radio button.  
**Note:** The **None** radio button is selected by default.
3. Enter pertinent successor language into the **Successor Language** field (if applicable).  
**Note:** The **Successor Language** field is left empty by default.
4. Enter the applicable liability amount into the **Liability** field (if applicable).  
**Note:** The **Liability** value is not denoted as an additional or special charge initially. **None** is selected by default.
5. Enter the premium amount into the **Actual Premium** field.  
**Note:** The **Actual Premium** field may be auto-populated.
6. Enter the remittance amount into the **Actual Remittance** field (if applicable).
7. Click the **Add Policy** button.  
**Note:** The **Policies** section will be displayed.

**Closing Market**

	Type	Primary	Name	Address	Actions
<input type="checkbox"/>	Buyer	<input type="checkbox"/>	Bob W Brown	P.O. Box 3939 Nashville, TN 37221	<a href="#">Edit</a>
<input type="checkbox"/>	Buyer	<input type="checkbox"/>	Becky E Brown	P.O. Box 3939 Nashville, TN 37221	<a href="#">Edit</a>
<input type="checkbox"/>	Seller	<input type="checkbox"/>	Larry Johnson		<a href="#">Edit</a>
<input checked="" type="checkbox"/>	Lender	<input checked="" type="checkbox"/>	Arvest Mortgage Company	100 East Johnson Cove Lowell, AR 25874	<a href="#">Edit</a>

**Additional Information**

Trans Code:

Additional Charge
  Special Charge
  None

Successor Language:

Professional Language:

Liability:

Actual Premium:

Actual Remittance:

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## Issue the Jacket

1. Click the **Issue** button.
  - Note:** Click the **Edit** link to edit the policy.
  - Note:** Click the **Remove** link to remove the policy.
2. Proceed to the **Transaction Results** section.

Closing Market

**STEWART**

[Link to Stewart Portal](#)

File #: 190408-BC-BKFS

Username:

Password:   Remember Me

Property:

County:

Agency:  Agency Location:

Product:  Property Type:

Form Type:  Form:

Policies

Form Type	Form Name	Liability	Policy Date	Actions
Loan	ALTA Residential Limited Coverage Junior Loan Policy 8-1-2012	250000.00	08/26/2019	<a href="#">Edit</a> <a href="#">Remove</a>

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## Transaction Results

**Note:** The **Transaction Results** screen will be displayed advising that the applicable product has been ordered.

## CPL:

Closing Market

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Logged in as: j2017@ramquest.com  
Current Enterprise: RQDemoQA

[Trading Partners](#) [Order History](#) [Processing Order Queue](#) [The Market](#) [Help](#)

**Transaction Results**

Your Lender CPL has been successfully ordered with Stewart 2.0 - CPL and Jacket: [999364809](#)

## Jacket:

