

# stewart<sup>®</sup>

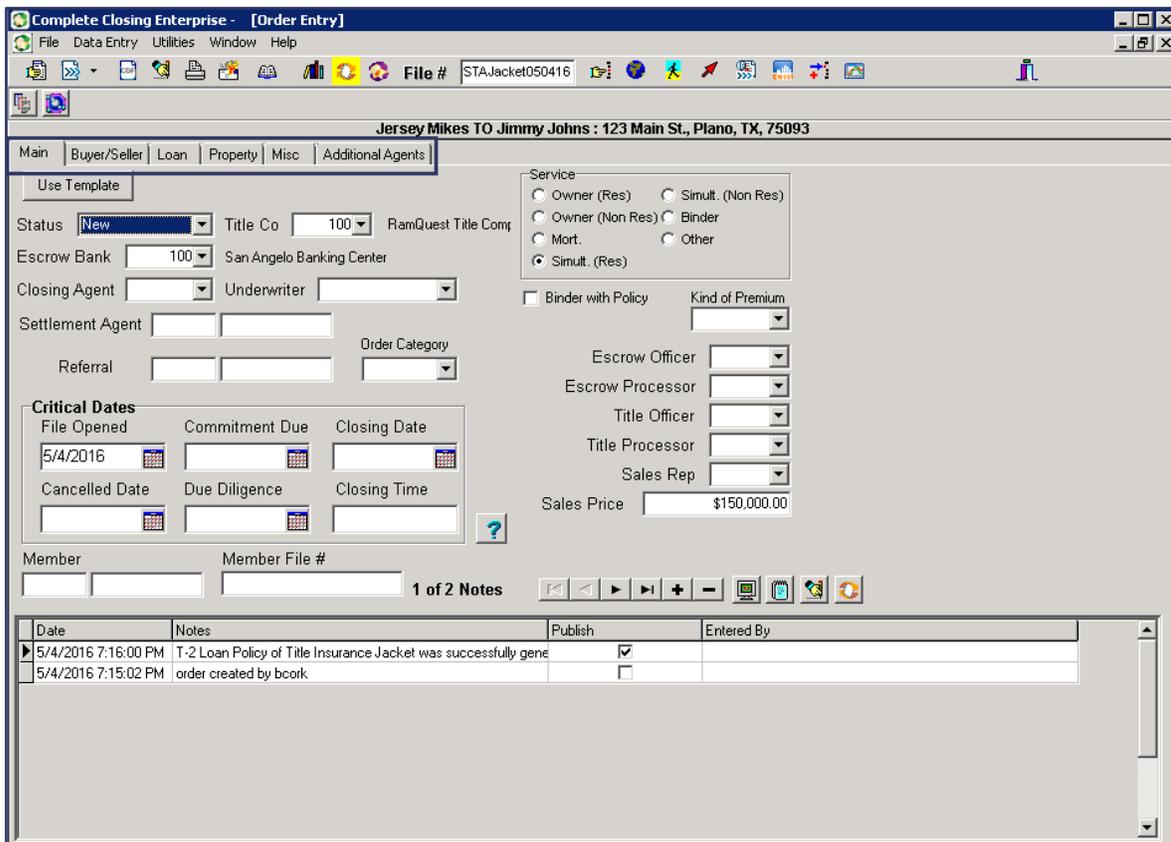
## Interface Help: Stewart Jackets

The **Stewart** integration through **Closing Market** provides agents an easy and secure way to generate policy jackets.

### How to Use the Stewart Jackets Interface

#### Submitting the Service Request

1. Create an order in **CCE**. Enter order entry information and **Buyer/Seller** information  
 Enter loan information on the **Loan** tab, and property information, complete with city, state, and zip code, on the **Property** tab.  
 Or open an existing order in **CCE** with included information.



Date	Notes	Publish	Entered By
5/4/2016 7:16:00 PM	T-2 Loan Policy of Title Insurance Jacket was successfully gene	<input checked="" type="checkbox"/>	
5/4/2016 7:15:02 PM	order created by bcook	<input type="checkbox"/>	

Order Entry Screen



2. Click  to launch the **Closing Market** plug-in.  
Related Topic: **How do I launch the Closing Market Plug-in from Complete Closing Enterprise?**
3. Search for the **Stewart Jacket** Integration and click **Submit**.  
**Note:** If requesting additional products, search for **Stewart Jacket** again, and then click **Update**.



The screenshot shows the 'Closing Market Services' web application. The page title is 'Trading Partners'. Under 'My Service Providers', there is a search bar with 'Stewart' entered. Below the search bar is a table with columns: Enterprise Name, Service Name, Service Category, and Submit. The table contains two rows: 'Stewart Jacket' with 'Stewart Access' and 'Title', and 'Stewart CPL' with 'Stewart CPL' and 'Title'. Both rows have a 'Submit' button. The page footer includes 'Version 4.0', 'Copyright © Closing Market by RamQuest, Inc. 2006 - 2016', and 'Powered by RamQuest, Inc.'.

#### My Service Providers Screen

4. The **Stewart Access Login** screen displays.
5. Enter the **Username** and **Password** provided by **Stewart**.  
**Note:** Use the same credentials as **Stewart CPL**, if already provided.
6. Check the **Remember Me** box, if not using a shared computer.
7. Check the **Preview Jacket** box.  
**Note:** The Preview Jacket box **MUST** be checked to preview jackets.

8. Click **Login**.

**Note:** Users MUST be an agent with **Stewart**. Login credentials are obtained from **Stewart**.



The screenshot shows a web browser window titled "Closing Market Services". The page features the Closing Market logo and a navigation menu with links for Home, Trading Partners, Order History, Processing Order Queue, The Market, and Help. Below the navigation is the "stewart Stewart Access" header. The login form includes fields for Username (containing "RAMQUESTUSER1@dev.picdev.local") and Password (masked with dots), a "Remember Me" checkbox, a "Login" button, and a "Preview Jacket" checkbox. At the bottom, it displays "Version 4.0", "Copyright © Closing Market by RamQuest, Inc. 2006 - 2016", and "Powered by RamQuest, Inc."

Stewart Access Login Screen

9. The **Stewart Access** screen displays.
10. Select the **Agency, Property, Agency Location, Form Type, Form, Trans Type, Jacket Date, Property Type, and Liability**.  
**Note:** Depending on selections made, some fields auto-populate.  
**Note:** Required fields are in **red** and information must be entered or selected in these fields.
11. Add additional parties, if needed.
12. The **Lender** defaults to the **Lender** on file, but can be changed.  
Click **Search** to search the **Stewart** database for other **Lenders**.



Order No: STAJacket050416

Agency: Madison County Title Company, Jacket Date: 9/12/2016

Property: 123 Main St., Plano, Collin, TX, Property Type: Single Family Dwelling

Agency Location: 120 North Main Street, Liability: 150,000.00

Form Type: Owners, Total Premium:

Form: T-1R Residential Owners Policy, Total Remittance:

Trans Type: Sale - New Home / Tract

Parties | Endorsements | Special Charge | Additional Charge | Original/Prior Policy

**Lender**

Lender: Alliance Mortgage Company

Name: Alliance Mortgage Company, Address: 8100 Nations Way, Suite A

City: Jacksonville, State: FL

Zip: 32256, Email: mortgage@loans.com

Phone: , Fax:

Loan Number: , Attention To:

Search

**Buyer/Seller**

Select	Type	Primary	Name	Address	Edit
<input checked="" type="checkbox"/>	Buyer	<input checked="" type="checkbox"/>	Jimmy Johns	123 Sub Way Plano, UT 86542	<a href="#">Edit</a>
<input checked="" type="checkbox"/>	Seller	<input checked="" type="checkbox"/>	Jersey Mikes	321 Which Way Plano, UT 75054	<a href="#">Edit</a>

Add

Save/Preview Reset

Stewart Access Screen

13. Select the **Buyer/Seller** to include from the file.

**Note:** Additional **Buyers/Sellers** can be added by clicking **Add**.



Closing Market Services

**stewart**  
Stewart Access

Home Trading Partners Order History Processing Order Queue The Market Help

Order No: STAJacket050416

Agency: Madison County Title Company,  Jacket Date: 9/12/2016

Property: 123 Main St., Plano, Collin, TX,  Property Type: Single Family Dwelling

Agency Location: 120 North Main Street,  Liability: 150,000.00

Form Type: Owners  Total Premium:

Form: T-1R Residential Owners Policy  Total Remittance:

Trans Type: Sale - New Home / Tract

Parties Endorsements Special Charge Additional Charge Original/Prior Policy

**Lender**

Lender: Alliance Mortgage Company

Name: Alliance Mortgage Company  Address: 8100 Nations Way, Suite A

City: Jacksonville  State: FL

Zip: 32256  Email: mortgage@loans.com

Phone:  Fax:

Loan Number:  Attention To:

**Buyer/Seller**

Select	Type	Primary	Name	Address	Edit
<input checked="" type="checkbox"/>	Buyer	<input checked="" type="checkbox"/>	Jimmy Johns	123 Sub Way Plano, UT 86542	<a href="#">Edit</a>
<input checked="" type="checkbox"/>	Seller	<input checked="" type="checkbox"/>	Jersey Mikes	321 Which Way Plano, UT 75054	<a href="#">Edit</a>

Stewart Access: Search Lenders, Add Buyers/Sellers

**Note:** If a short form is selected in the **Form** field, additional questions must be answered.



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## Stewart Access

Jacket Date	Serial Number	Form Type	Form	Status	View	Edit	Cancel	Cancel Reason
9/22/2016	xxxxx9838	Loan	T-2 Loan Policy of Title Insurance 1-3-2014	Draft	<a href="#">View</a>	<a href="#">Edit</a>	<a href="#">Delete</a>	
9/22/2016	197885632	Loan	T-2 Loan Policy of Title Insurance 1-3-2014	Issued	<a href="#">View</a>	<a href="#">Edit</a>	<a href="#">Cancel</a>	Please Select <span style="float: right;">▼</span>
9/22/2016	xxxxx5792	Ow ners	T-1R Residential Ow ners Policy	Draft	<a href="#">View</a>	<a href="#">Edit</a>	<a href="#">Delete</a>	
9/22/2016	xxxxx8442	Ow ners	T-1R Residential Ow ners Policy of Title Insurance 1-3-2014	Draft	<a href="#">View</a>	<a href="#">Edit</a>	<a href="#">Delete</a>	
9/22/2016	197908652	Ow ners	T-1 Ow ners Policy of Title Insurance	Issued	<a href="#">View</a>	<a href="#">Edit</a>	<a href="#">Cancel</a>	Please Select <span style="float: right;">▼</span>

Order No: STAJacket050416

**Agency:** Madison County Title Company, ▼

**Property:** 123 Main St., Plano, Collin, TX, ▼

**Agency Location:** 120 North Main Street, ▼

**Form Type:** Loan ▼

**Form:** T-2R Short Form Residential Lo. ▼

**Trans Type:** Please Select ▼

**Jacket Date:** 9/22/2016

**Property Type:** Single Family Dwelling ▼

**Liability:** 100,000.00

**Total Premium:**

**Total Remittance:**

Addendum Attached

**Mortgage Date:**

Include Amendment of Exception 3 Schedule B

Subparagraph 2(f) of Equity Loan Mortgage Endorsement Included

T-19 Subparagraph Deletion:

T-42 Subparagraph Deletion:

T-43 Subparagraph Deletion:

**Mortgage Amount:**

Delete Section 13 of Conditions relating to Arbitration

**Manufactured Housing Serial Number:**

T-17 Subparagraph Deletion:

T-28 Subparagraph Deletion:

T-42.1 Subparagraph Deletion:

**Tax Year Not Payable:**

**Stewart Access: Form Field – Additional Questions**

14. Enter the values in the row/fields on the **Jacket** tab by clicking **Edit** and entering the values.
15. After entering the **Premium** and **Remittance** Values, click **Update** to update the jacket.

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Page 6 of 14



Parties (1)	Endorsements (0)	Special Charge (0)	Additional Charge (0)	Original/Prior Policy (0)	Jacket Pricing (1)
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**Jacket Pricing**

	Trans Code	Actual Premium	Actual Remittance	Serial No.	Calculated Remittance
<input type="button" value="Edit"/>	-	0.00	0.00	XXXXX5792	0.00

Stewart Access: Jacket Tab

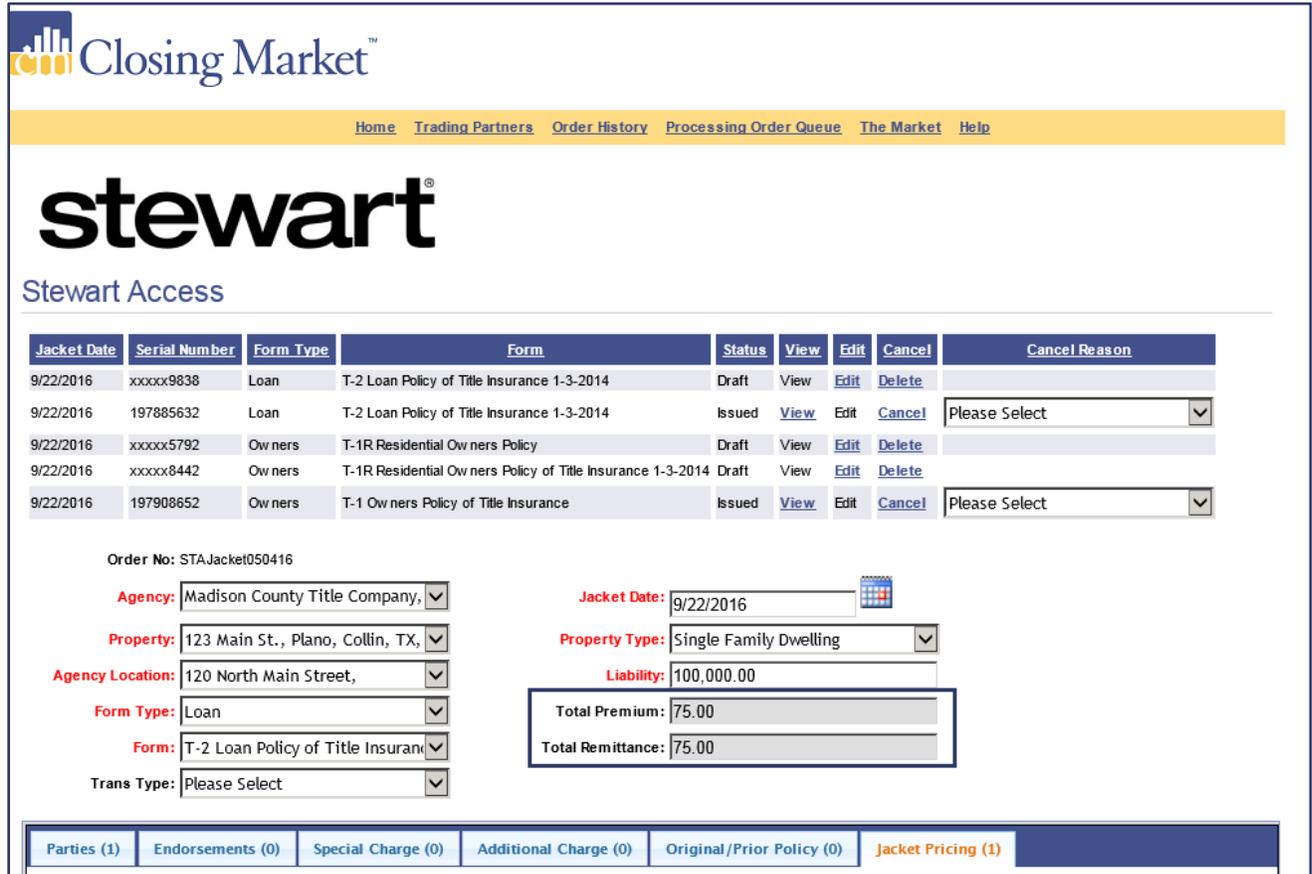
Parties (1)	Endorsements (0)	Special Charge (0)	Additional Charge (0)	Original/Prior Policy (0)	Jacket Pricing (1)
-------------	------------------	--------------------	-----------------------	---------------------------	--------------------

**Jacket Pricing**

	Trans Code	Actual Premium	Actual Remittance	Serial No.	Calculated Remittance
<input type="button" value="Update"/> <input type="button" value="Cancel"/>	1000 - Single Issue	250.00	250.00	XXXXX8652	0.00

Stewart Access: Jacket Tab – Update

**Note:** The **Total Premium** field is *read-only* and the amount is returned from **Stewart**.



The screenshot shows the Stewart Access web application. At the top is the Closing Market logo and a navigation bar with links: Home, Trading Partners, Order History, Processing Order Queue, The Market, and Help. Below the navigation bar is the Stewart logo and the text "Stewart Access".

A table lists several policy entries with columns: Jacket Date, Serial Number, Form Type, Form, Status, View, Edit, Cancel, and Cancel Reason. The table contains five rows of data, including entries for Loan and Owners forms.

Below the table, there is a form for "Order No: STAJacket050416". The form includes fields for Agency, Property, Agency Location, Form Type, Form, and Trans Type, each with a dropdown menu. To the right of these fields are fields for Jacket Date (with a calendar icon), Property Type, and Liability. Below these fields is a summary box containing "Total Premium: 75.00" and "Total Remittance: 75.00".

At the bottom of the form area is a navigation bar with tabs: Parties (1), Endorsements (0), Special Charge (0), Additional Charge (0), Original/Prior Policy (0), and Jacket Pricing (1).

Stewart Access: Total Premium Field

## Endorsements

1. Add **Endorsements** as needed on the **Endorsements** tab.
2. Select the **Type** and **Trans Code**, and enter in values.
3. Click **Update**.
4. Click **Save/Preview**.



**stewart**  
Stewart Access

Home | Trading Partners | Order History | Processing Order Queue | The Market | Help

Jacket Date	Serial Number	Form Type	Form	Status	View	Edit	Cancel	Cancel Reason
9/22/2016	xxxxx9838	Loan	T-2 Loan Policy of Title Insurance 1-3-2014	Draft	View	Edit	Delete	
9/22/2016	197885632	Loan	T-2 Loan Policy of Title Insurance 1-3-2014	Issued	View	Edit	Cancel	Please Select
9/22/2016	xxxxx5792	Ow ners	T-1R Residential Ow ners Policy	Draft	View	Edit	Delete	
9/22/2016	xxxxx8442	Ow ners	T-1R Residential Ow ners Policy of Title Insurance 1-3-2014	Draft	View	Edit	Delete	
9/22/2016	197908652	Ow ners	T-1 Ow ners Policy of Title Insurance	Issued	View	Edit	Cancel	Please Select
9/22/2016	197915572	Loan	T-2 Loan Policy of Title Insurance 1-3-2014	Issued	View	Edit	Cancel	Please Select

Order No: STAJacket050416

Agency: Madison County Title Company,

Property: 123 Main St., Plano, Collin, TX,

Agency Location: 120 North Main Street,

Form Type: Binder

Form: T-13 Binder - Interim Construct

Trans Type: Construction - New Const

Jacket Date: 9/22/2016

Property Type: Single Family Dwelling

Liability: 100,000.00

Total Premium:

Total Remittance:

Parties | **Endorsements** | Special Charge | Additional Charge | Original/Prior Policy

Endorsement

Type	Trans Code	Liability	Actual Premium	Actual UWRemit	Serial No.	Calc UWRemit
Test Endorsement	0010 - Charge for Additional Chair					

Update | Cancel

Save/Preview | Reset

Stewart Access: Endorsements Tab

## Issue Jackets

1. Click **Issue** to generate and return the jacket as a PDF.

**Note:** The jacket can be edited if the **Premium** amount is not returned.



<b>Parties (1)</b>	Endorsements (0)	Special Charge (0)	Additional Charge (0)	Original/Prior Policy (0)	
<b>Jacket Pricing (1)</b>					
<b>Lender</b>					
Lender:	Alliance Mortgage Company			Address:	8100 Nations Wav. Suite A
Name:	Alliance Mortgage Company			State:	FL
City:	Jacksonville			Email:	mortgage@loans.com
Zip:	32256			Fax:	
Phone:				Attention To:	
Loan Number:				<input type="button" value="Search"/>	
<b>Buyer/Seller</b>					
Select	Type	Primary	Name	Address	Edit
<input checked="" type="checkbox"/>	Buyer	<input checked="" type="checkbox"/>	Jimmy Johns	123 Sub Way Plano, UT 86542	<a href="#">Edit</a>
<input checked="" type="checkbox"/>	Seller	<input checked="" type="checkbox"/>	Jersey Mikes	321 Which Way Plano, UT 75054	<a href="#">Edit</a>
<input type="button" value="Add"/>					
<input type="button" value="Save/Preview"/>		<input type="button" value="Issue"/>		<input type="button" value="View"/>	
<input type="button" value="Cancel"/>					

Stewart Access: Issue

2. Click **View** to view the document.
3. Print, save, or convert the document to PDF format, as necessary.

**Note:** The document displays as a *Draft*. The integration holds the draft for 24 hours, and then deletes it if not issued.

https://test.closingmarket.com/CCMOrderPlugin/DisplayModalDocument.aspx?f=Stewart\_Jacket\_1-1M9 - Windows Internet Explorer

# stewart title

## LOAN POLICY OF TITLE INSURANCE (T-2)

ISSUED BY  
STEWART TITLE GUARANTY COMPANY

Any notice of claim and any other notice or statement in writing required to be given the Company under this Policy must be given to the Company at the address shown in Section 17 of the Conditions.

**COVERED RISKS**

SUBJECT TO THE EXCLUSIONS FROM COVERAGE, THE EXCEPTIONS FROM COVERAGE CONTAINED IN SCHEDULE B AND THE CONDITIONS, STEWART TITLE GUARANTY COMPANY, a Texas corporation (the "Company") insures, as of Date of Policy and, to the extent stated in Covered Risks 11, 13 and 14, after Date of Policy, against loss or damage, not exceeding the Amount of Insurance, sustained or incurred by the Insured by reason of:

- Title being vested other than as stated in Schedule A.
- Any defect in or lien or encumbrance on the Title. This Covered Risk includes but is not limited to insurance against loss from:
  - A defect in the Title caused by:
    - forgery, fraud, undue influence, duress, incompetency, incapacity or impersonation;
    - failure of any person or Entity to have authorized a transfer or conveyance;
    - a document affecting Title not properly created, executed, witnessed, sealed, acknowledged, notarized or delivered;
    - failure to perform those acts necessary to create a document by electronic means authorized by law;
    - a document executed under a falsified, expired or otherwise invalid power of attorney;
    - a document not properly filed, recorded or indexed in the Public Records including failure to perform those acts by electronic means authorized by law; or
    - a defective judicial or administrative proceeding.
  - The lien of real estate taxes or assessments imposed on the Title by a governmental authority due or payable, but unpaid.
  - Any encroachment, encumbrance, violation, variation, or adverse circumstance affecting the Title that would be disclosed by an accurate and complete land survey of the Land. The term "encroachment" includes encroachments of existing improvements located on the Land onto adjoining land, and encroachments onto the Land of existing improvements located on adjoining land.
- Lack of good and indefeasible Title.
- No right of access to and from the Land.

Covered Risks continued on next page.

*IN WITNESS WHEREOF*, Stewart Title Guaranty Company has caused this policy to be signed and sealed by its duly authorized officers as of Date of Policy shown in Schedule A.

Countersigned by:

Authorized Countersignature \_\_\_\_\_

M T Company  
Company Name \_\_\_\_\_

120 North Main Street  
Edwardsville, IL 62025  
City, State \_\_\_\_\_



  
Matt Morris  
President and CEO

  
Denise Carraux  
Secretary

1 / 6

For coverage information or assistance resolving a complaint, call (800) 729-1902 or visit [www.stewart.com](http://www.stewart.com). To make a claim, furnish written notice in accordance with

Stewart Jacket Draft

- The **Transaction Results** are returned with an **Order ID** number.

**Note:** The integration does not display the PDF. The PDF is returned to **FileScan Plus!**

The policy number auto-populates on the **Policy** screen.

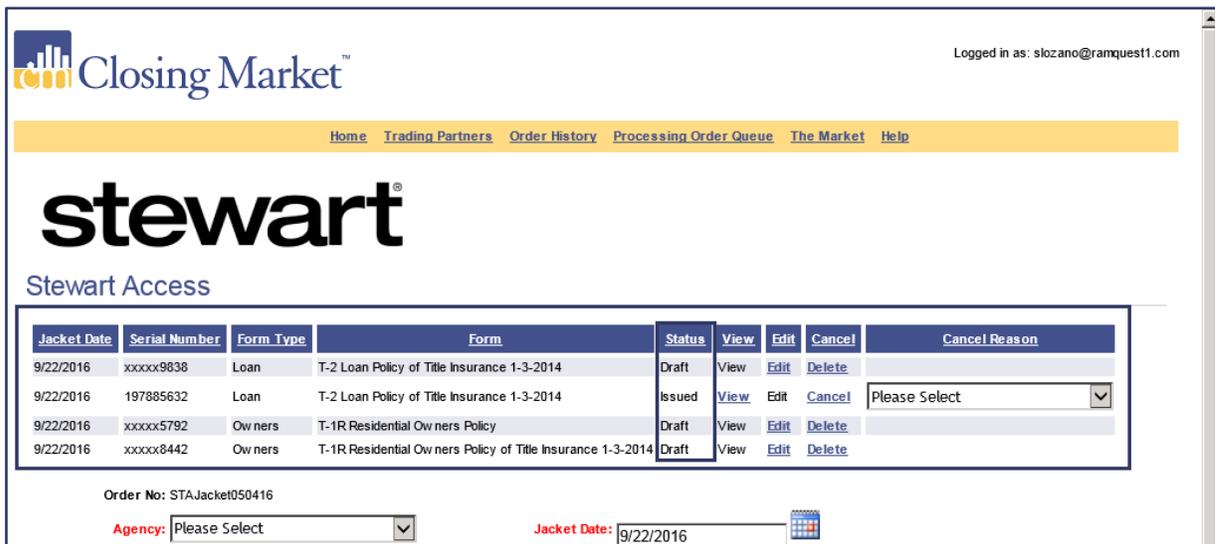
- Click **Continue** to return to the **Stewart Access** screen.



Transaction Results Screen

- The jackets display in the **Status** grid at the top of the screen with a **Status** of *Draft* or *Issued*.

**Note:** Issued jackets cannot be edited, only viewed or cancelled.



Stewart Access: Status Grid



For issued jackets displaying in the **Status** grid:

1. Click **Cancel** to cancel a jacket.

**Note:** Cancelling an issued jacket does not delete the jacket from **FileScan Plus!** and does not remove the policy number from the **Policy** screen.

**Note:** If an issued jacket is cancelled, a **Cancel Reason** can be selected from the drop-down menu.

2. Click **Delete** to delete a jacket.

3. Click **Edit** to edit a jacket.

**Note:** The **Edit** option does not display for issued jackets.

Jacket Date	Serial Number	Form Type	Form	Status	View	Edit	Cancel	Cancel Reason
9/22/2016	xxxxx9838	Loan	T-2 Loan Policy of Title Insurance 1-3-2014	Draft	View	Edit	Delete	
9/22/2016	197885632	Loan	T-2 Loan Policy of Title Insurance 1-3-2014	Issued	View	Edit	Cancel	Jacket Data or Type Changed
9/22/2016	xxxxx5792	Ow ners	T-1R Residential Ow ners Policy	Draft	View	Edit	Delete	
9/22/2016	xxxxx8442	Ow ners	T-1R Residential Ow ners Policy of Title Insurance 1-3-2014	Draft	View	Edit	Delete	

Order No: STAJacket050416

Agency:  Jacket Date:

Property:  Property Type:

Agency Location:  Liability:

Stewart Access: Status Grid

## Special Interface Requirements and Notes

- CCE Version 8.2 and higher are supported for this integration.
- You must request a **Trading Partner Relationship (TPR)** with **Stewart**, and **Stewart** must approve it.
- Advanced TPRs are not supported with this integration.
- Access is controlled by the **Stewart** username and password.
- Users must be agents with **Stewart** to obtain a **Username** and **Password**.



Customer Support: 214.291.1616

- All defaults are set by **Stewart**.
- State coverage is based on the **Underwriter** configured coverage for credentials provided to the agent.

## Product Return

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- Notes are returned to **Order Entry** in **CCE**.
- The **Policy Number** auto-populates on the **Policy** screen for issued jackets.
- Jackets returned from **Stewart** are available in **FileScan Plus!** and Web Publishing, for those who do not have **FileScan Plus!**

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