

MEMO

October 20, 2009

Re: Circuit Court for Howard County - Land Records Department

We have received the following information. Please remember this notice when scheduling settlements at the end of this calendar year. Please forward this email to those in your office responsible for scheduling and post-closing.

NOTICE: Howard County is planning to close County offices from Monday, December 28th through Thursday, December 31, 2009. The Land Records/License Office of the Circuit Court for Howard County, a State Office, will be open for business from Monday, December 28th through Wednesday, December 30th but will be closed on Thursday, December 24th and Thursday, December 31, 2009.

However, any documents submitted for record that require the approval of the Howard County Finance Office and/or the payment of the County recordation tax will not be accepted for record unless it bears the requisite tax stamp and register validation.

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