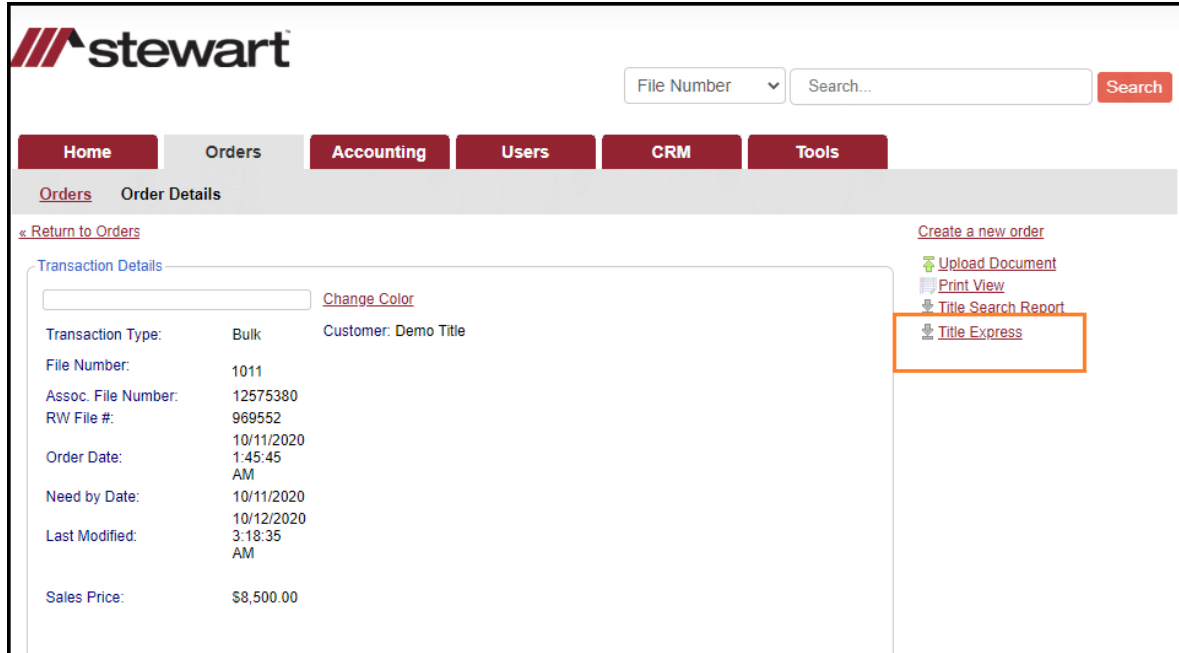


# Title Express-Orders Gateway Integration User Guide

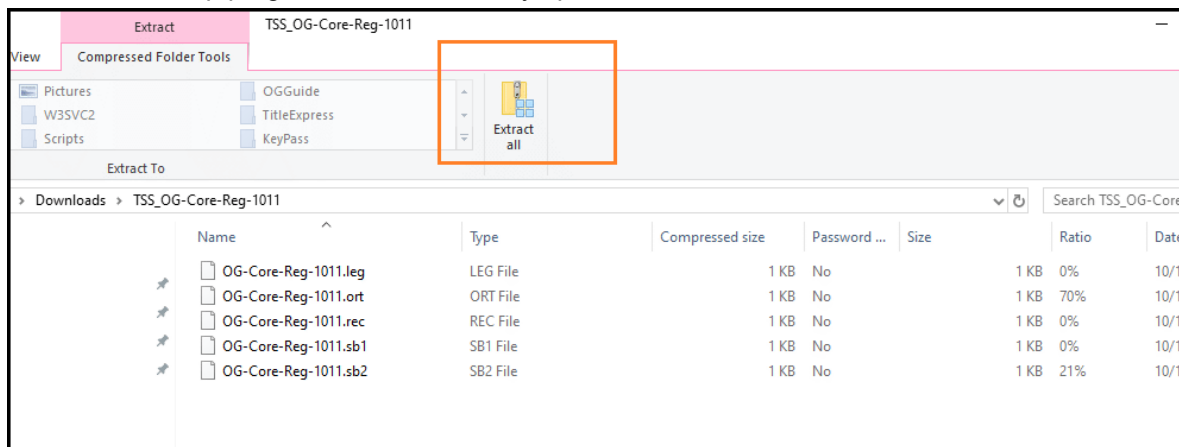
Use the steps below to use the StewartOrders Title Express integration with Orders Gateway.

## Steps

1. The *Order Details* page displays. On the right of the screen, click **Title Express**.

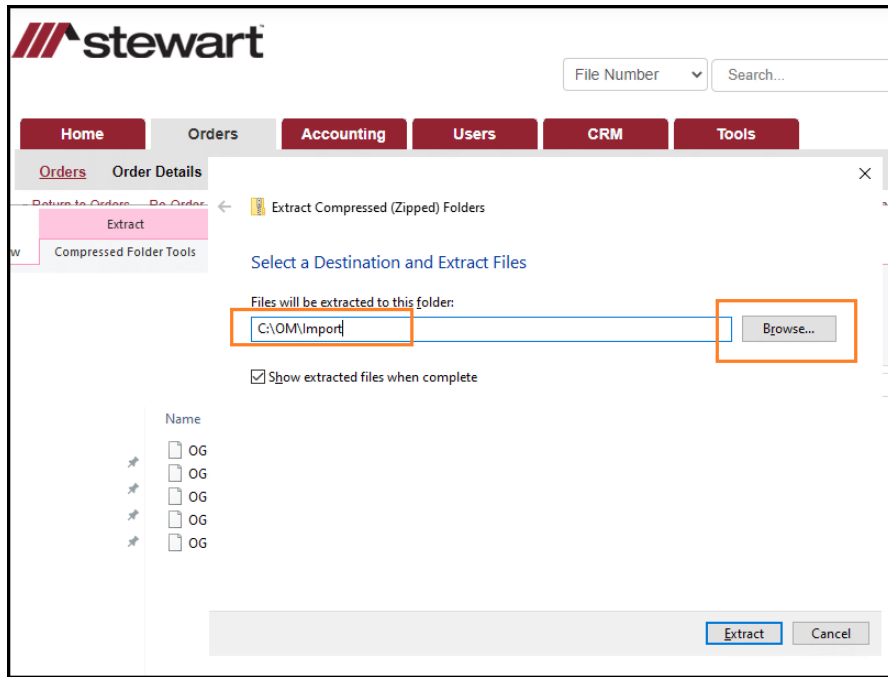


2. The *File Download* prompt displays. Click **Open**.
3. The default un-zip program will automatically open. From the *Folder Tasks* menu, click **Extract All Files**.

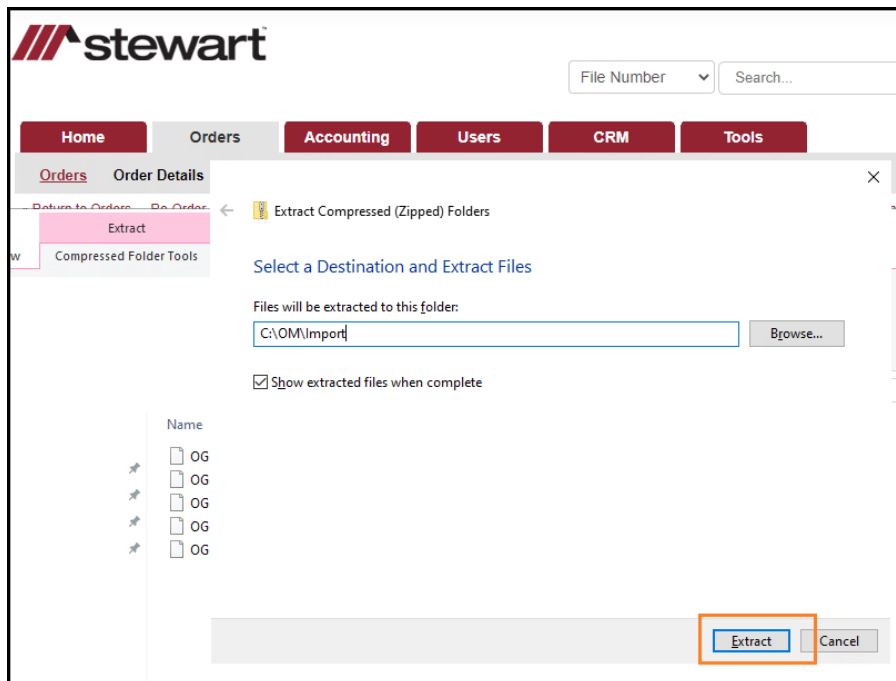


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- Click **Browse** to select the directory (file path location) that you want to put the extracted files (**OM\Import** folder).

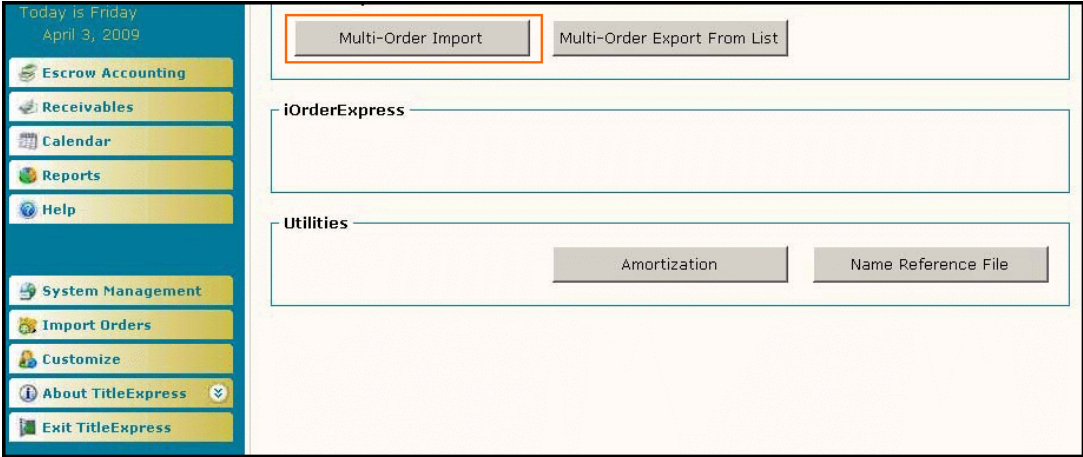


- Click **Extract**.



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6. From the main Screen, open TSS. Click the **Utilities** Tab and click **Multi-Order Import**.



**Note:** You should receive a confirmation that 1 file imported successfully and 0 were rejected.

7. Click **Cancel** to leave this screen. Go into your order and see all the data for your search from our website that we imported for you.

