



Stewart Access

Release Notes

April 13, 2018

Version 1.9.4.2

stewart[®]

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Stewart Access 1.9.4.2 Release Notes

Stewart Access 1.9.4.2 includes additional functionality, enhancements and fixes. This document provides users with a brief introduction to new features and functionality implemented with this release and any defects that have been corrected.

Deployment Date: April 13, 2018

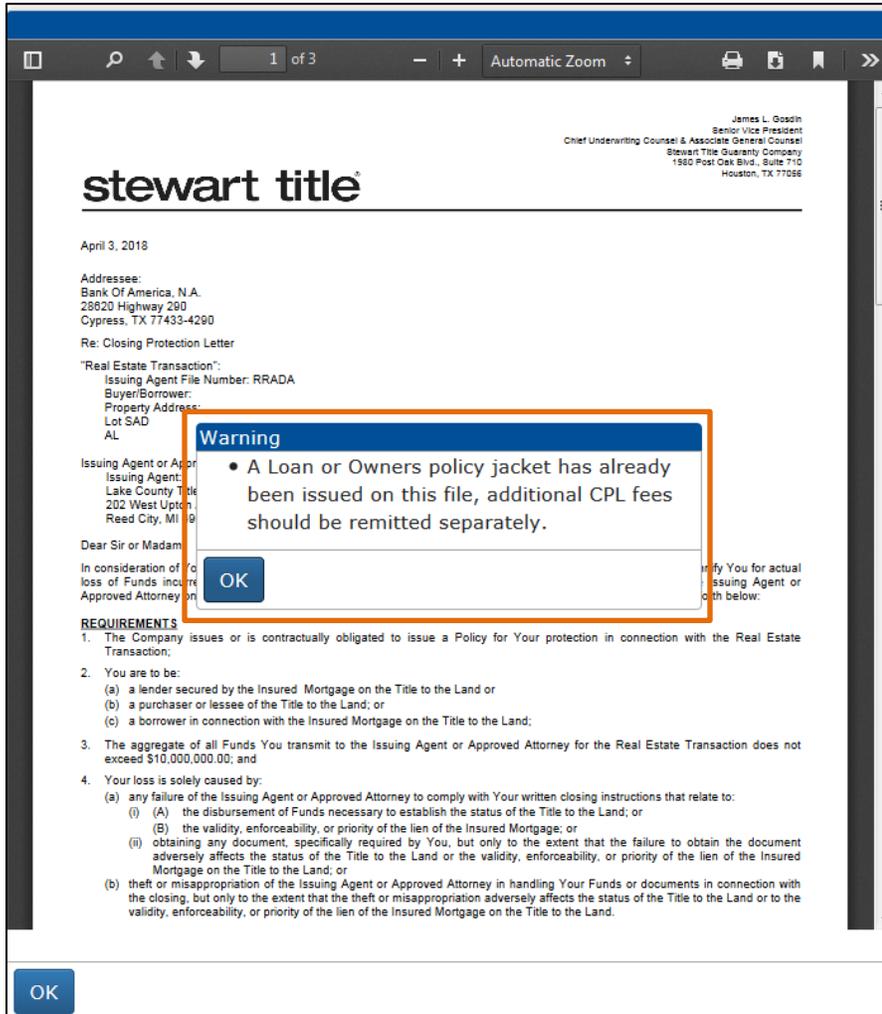
New in This Release

An overview of new features and modifications to Stewart Access 1.9.4.2 include:

- Users can now Add/Copy and Issue a CPL on a file after a Loan/Owners Policy Jacket has been issued on the file in both the [CPL](#) and [Express](#) modules.
- In the Lender sections in both CPL and Jacket of Express, [users can now use a shortcut method](#) for selecting the Legal Name from a listing of their top ten used Legal Names.
- In the Register module, users now have the ability to run a Register report based upon [Effective Date, Issue Date, or Transmittal Date](#).

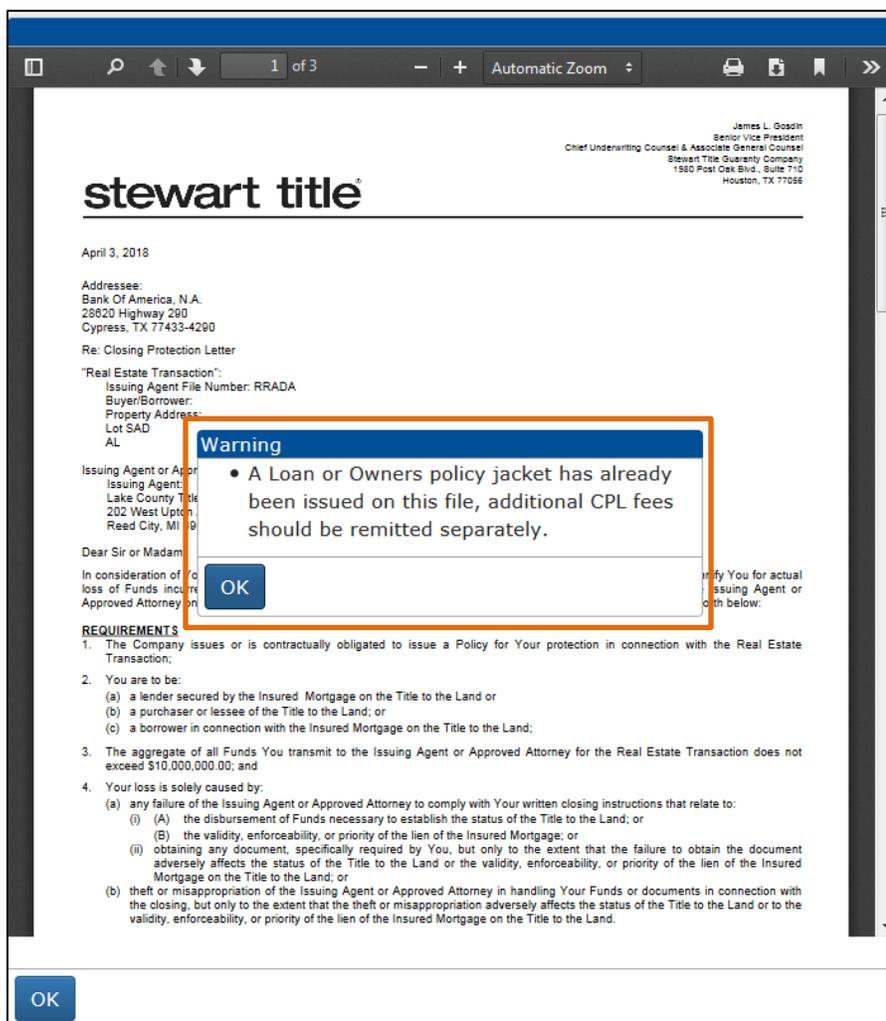
Issue CPL After Loan/Owners Policy Issued

Users can now **Add/Copy** and **Issue** a **CPL** after a **Loan** or **Owners** policy jacket has been **Issued**. Once the CPL is issued, a pop-up message displays alerting the user that a **Loan** or **Owners** policy jacket has been issued and additional **CPL** fees should be remitted separately.



Issue CPL After Loan/Owners Policy Issued in Express

Users can now Add and Issue a **CPL** in *Express* after a **Loan** or **Owners** policy jacket has been **Issued**. Once the CPL is issued, a pop-up message displays alerting the user that a **Loan** or **Owners** policy jacket has been issued and additional **CPL** fees should be remitted separately.



Enhancements to Lender List in Express

In the **Lender** sections in both **CPL** and **Jacket**, users can now use a shortcut method for selecting the **Legal Name** from a listing of their top ten used **Legal Names**.

Steps to Complete

1. Place cursor in the Legal Name field.
2. Press either arrow up, arrow down or the Space bar key on the keyboard.
3. A drop-down list of the ten most frequently used Legal Names will open.
4. Select the Legal Name from this list.

Please Note: Your **Favorites** will be denoted with an asterisk * and your most used with an at @ symbol.

Register Report Selection Criteria Options Added

Users now have the ability to run a *Register* report based upon **Effective Date**, **Issue Date**, or **Transmittal Date**.

Steps to Complete

1. Go to the **Register** tab.
2. Select the Agency, by default, the name of your agency displays in the Agency field. Accept the default, or if available, select another agency from the drop-down.
3. Select **Location**, by default, **All** displays in the Location field. Accept the default, or if available, select a location from the drop-down.
4. (Optional) Provide the **File Number**.
5. Select the **Date Selection**, by default **Issue Date** displays. Accept the default, or select one of the other options, **Effective Date** or **Transmittal Date**, from the drop-down.
6. The **From** and **To** fields populate with the previous month's dates by default and can be edited to provide another date range. The maximum date range to enter is two months ahead of the previous month.
7. When finished, click **Search**. The Register report displays in **PDF** format.

The screenshot displays the 'Register' report selection interface in the Stewart Access application. The navigation bar at the top includes 'Stewart Access' and menu items: File, Express, CPL, Jacket, Post Policy Endorsement, Register (selected), Contact, and Help. The user is logged in as TPSTESTER1@dev.picdev.local. The main form area is titled 'Register' and contains the following fields:

- Agency: Lake County Title & Escrow (dropdown)
- Location: All (dropdown)
- File Number: (text input)
- Date Selection: Issue Date (dropdown menu is open, showing options: Issue Date, Effective Date, Transmittal Date)
- From: (text input)
- To: 3/31/2018 (text input)

A blue 'Search' button is located at the bottom left of the form area.

Defects

Buyer/Seller Address When “Address Same as Primary”

Some *Express* users reported that when the **Address same as Primary** checkbox was selected in the **Buyer/Seller** sections, the system was inadvertently passing the **Property** address. This issue has been resolved and the correct **Buyer/Seller** address is now being passed in *Express*.

Corrections to Displayed Error Messages for Addresses

In *Express* the system was not displaying an error message as intended when the user provided a **Business Name/Full Name (first name and last name)**, entered only **Address 1**, selected the **International** checkbox, and left the **Country** field blank for **Buyer/Seller**. Entering data this way should display an error message stating **Country is required**. This defect has now been corrected in *Express*.

Additional Information

Training

More information about Stewart Access functionality is available in the Stewart Access Online Help. For additional training and documentation including Quick Reference Cards, please contact the Stewart Customer Care Center.

Technical Support

For technical support, contact the Stewart Customer Care Center at 1.877.800.3132 or CustomerCare@stewart.com.