



Stewart Now

Release Notes

June 9, 2019

Version 2.6

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Stewart Now 2.6 Release Notes

Stewart Now 2.6 includes added functionality, enhancements and fixes. This document provides users with a brief introduction to new features and functionality implemented with this release and any defects that have been corrected.

Deployment Date: June 9, 2019

New in This Release

An overview of new features and modifications to Stewart Now 2.6 Release include:

- Addition of **View As** feature, to make changes on client's account on their behalf.
- **Embedment** of Stewart Rate Calculator (SRC) into Stewart Now.
- Update of **Stewart's Corporate Office address** on Property Profile Report.
- Multiple changes to **Order Origination**.
- Multiple **bug and defect fixes**.

Stewart Now Enhancements

View As – For Stewart Employees, BDOs, Escrow Officers

Stewart Employees, Business Development Officers, and Escrow Officers now have the option to **mimic** a user, particularly any party that they are working with on an **Order** (*Realtor, Lender*). The **View As** feature will allow you to make changes to your client's profile on **their behalf**. These changes include changing **profile pictures, notifications, and communications**.

You can access this feature in one of two ways:

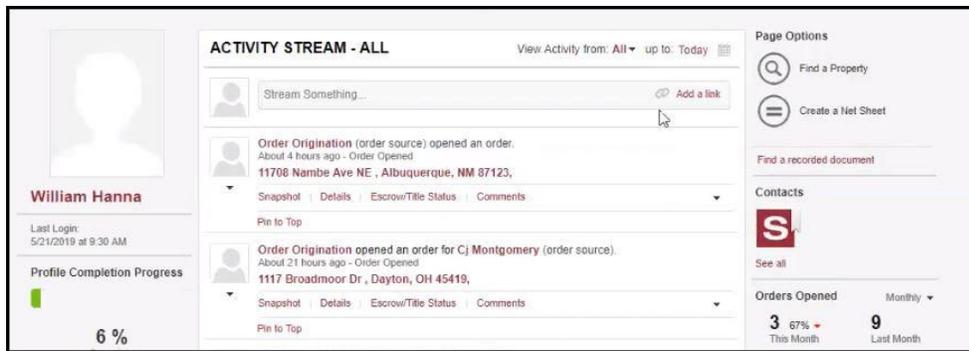
- From *Contacts*
- From the *Order's Snapshot* page

Method 1

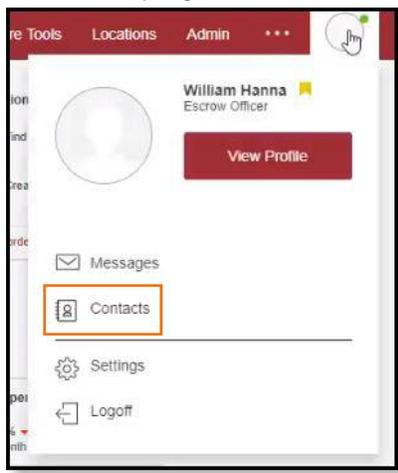
Steps

Follow these steps to **View As** a user from *Contacts*.

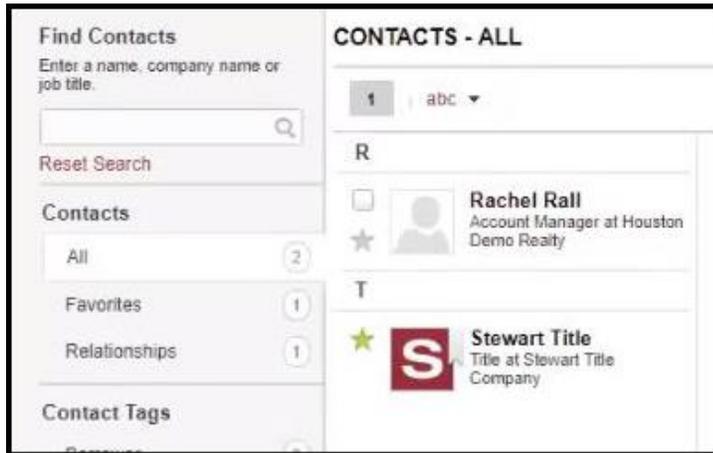
1. Log into your account.



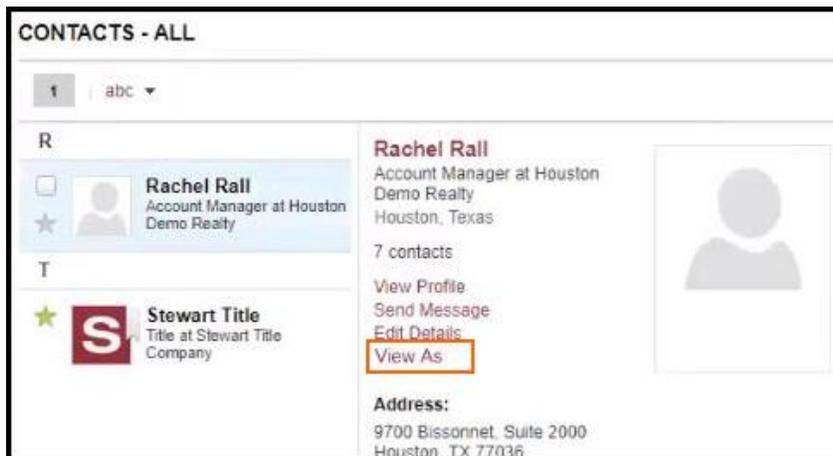
2. From the top-right menu, select **Contacts**.



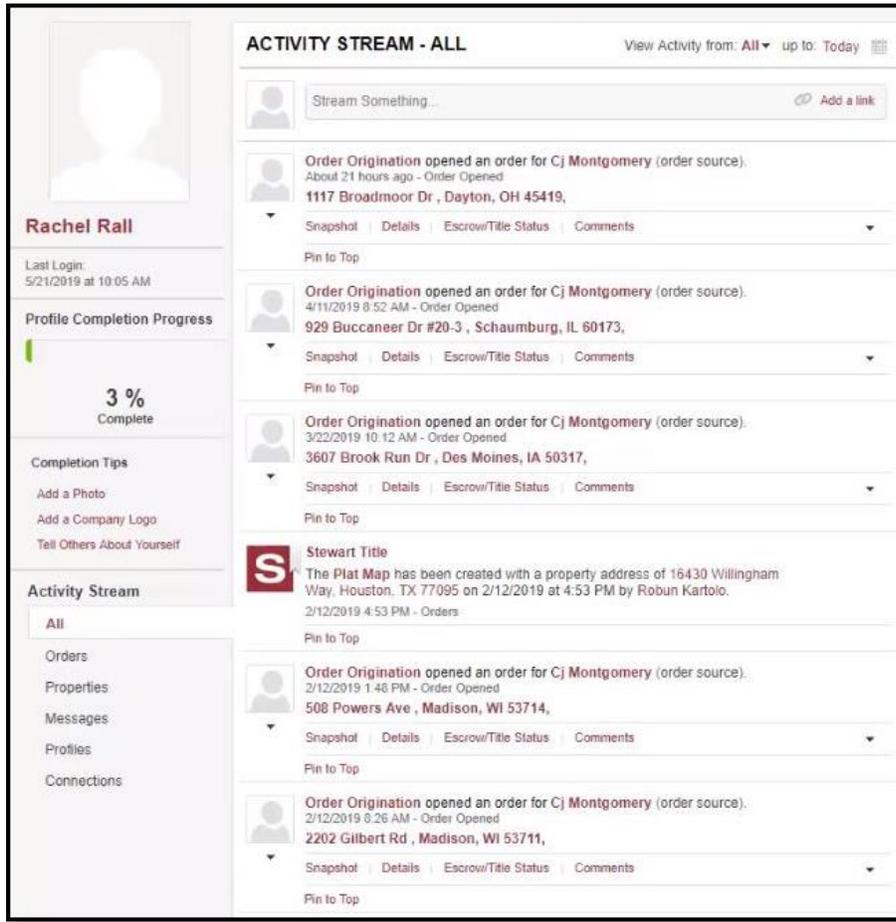
3. Click the **person's name** that you want to represent.



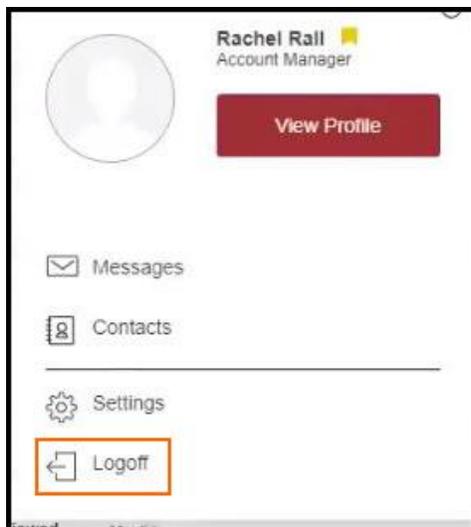
4. Click **View As**.



5. You will see the contact's dashboard where you can make changes on their behalf.



6. To stop **Viewing As** this person, you will need to log off from the top right.



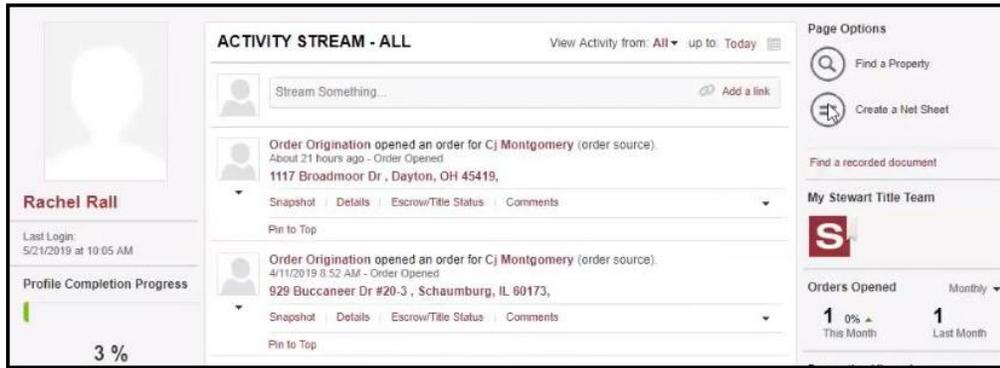
Logging off redirects you to your *Dashboard*.

Method 2

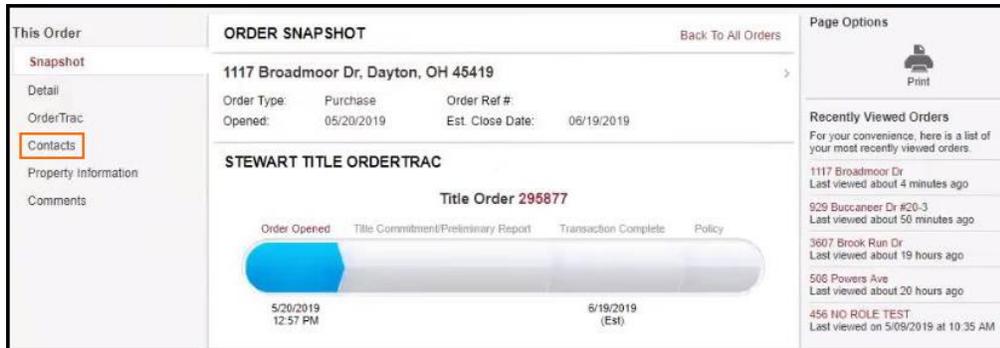
Steps

Follow these steps to **View As** a user from the Order's Snapshot page.

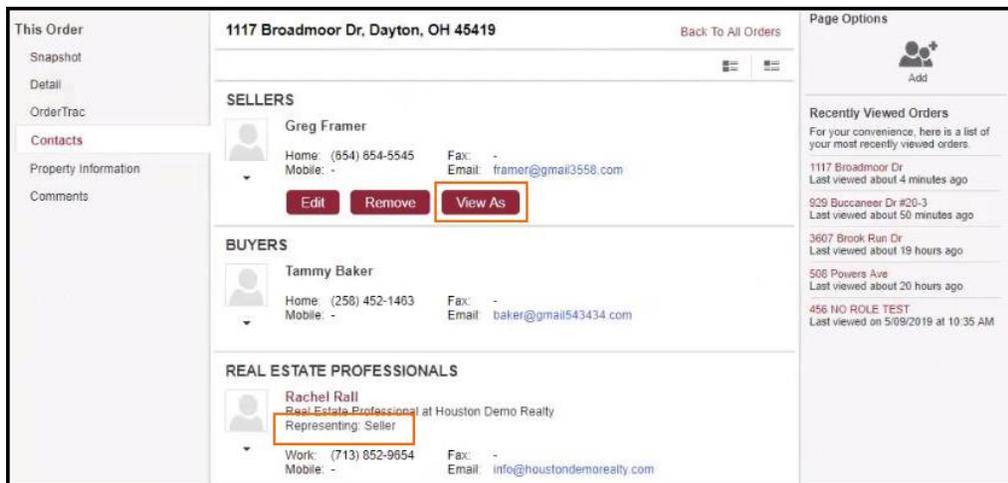
1. Log into your account.



2. Open an *Order's Snapshot* page and select **Contacts**.

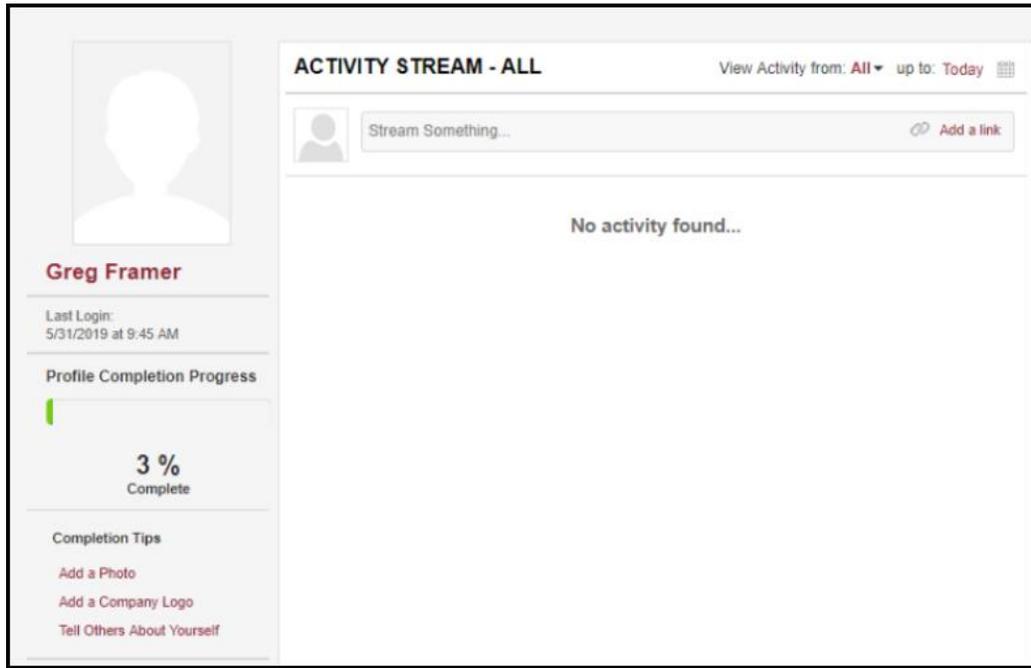


3. Click **View As**.

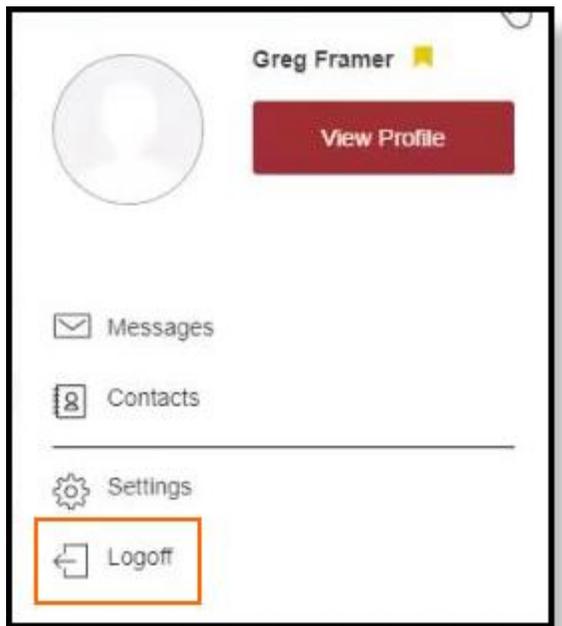


- To check who you're representing, look under your name in the Contacts.
- If you're representing both parties (**Buyer** and **Seller**), then it will show up as **Both**.

4. You will see that contact's *Dashboard* where you can make changes on their behalf.



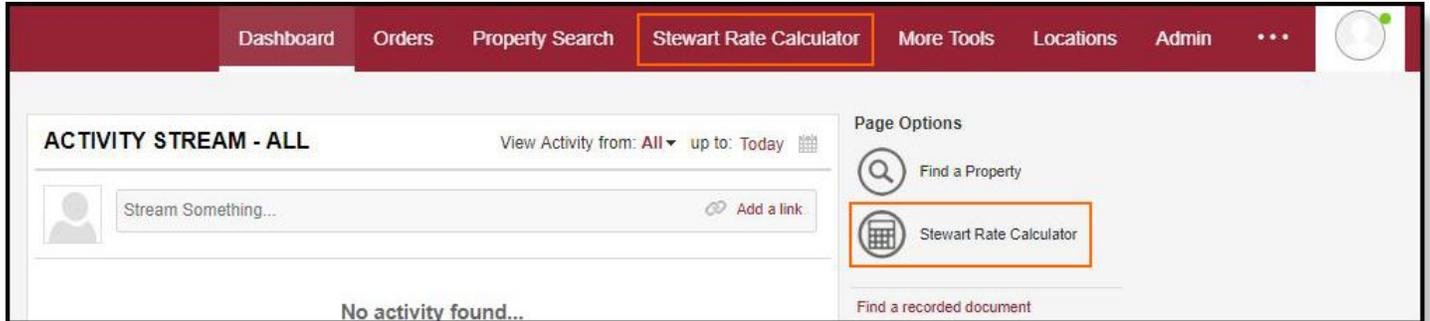
5. To stop **Viewing As** this person, you will need to log off from the top right.



Logging off redirects you to your *Dashboard*.

Stewart Rate Calculator – Integration Modifications

To lessen confusion when creating a Net Sheet in the Portal, we have streamlined the experience for our customers. Going forward, you will only see the **Stewart Rate Calculator**, which can be found on the top navigation in between **More Tools** and **Property Search**.



Any request sent from Stewart Now to SRC will be tagged with a **Reference ID** known as *SNW*.

Property Profile Report – Updated Corporate Address

In the *Property Profile Report*, the address for Stewart's Corporate address has been changed to **1360 Post Oak Blvd., Suite 100, Houston, TX 77056**.

Order Origination Business Source

The following changes were made related to **Order Origination** sources, for orders originating from ResWare:

- The Business Source **Order Origination** will not be displayed on the **Contacts** page in the **Stewart Now website**.
- The Account Manager **Account-Manager Not-Provided** will not be displayed on the **Contacts** page in the **Stewart Now website**.
- The Business Source **Order Origination** will not be displayed in the **Participants/Order Contacts** in the **Stewart Now email notification**.
- The Account Manager **Account-Manager Not-Provided** will not be displayed in the **Participants/Order Contacts** in the **Stewart Now email notification**.
- The Dashboard will still display **Order Origination**.

Defects

Weekly Summary Email - Formatting

Phone Numbers will be displayed with **(xxx) xxx-xxxx** format in the **Weekly Summary Report**, to resemble how numbers display in the *Contact* section of Stewart Now. The **Sales Price** field will have a **\$** sign to indicate that it's a amount field.

User Redirection after Unsubscribing in Weekly Transaction Summary Email

When unsubscribing from the **Weekly Transaction Summary** email, you will be redirected to the *Order Notifications* page.

Stewart Track - Renamed

On the Stewart Now landing page, **Stewart Track** has been renamed to **OrderTrac**.

Display Orders (Single/Multiple) on Dashboard – External Users

When logging in to Stewart Now, if you have **single** or **multiple** orders, they will be displayed on the *Dashboard*.

Additional Information

Training

For additional information, training and documentation about Stewart Now, please see the [Stewart Now BDO Training Center](#) or the customer-facing [Stewart Now Training Center](#).

Technical Support

For technical support, contact the Stewart Customer Care Center at 1.877.800.3132 or StewartNowSupport@stewart.com.