

June 3, 2009

M E M O R A N D U M

TO: Clients of the Montgomery County Transfer/Recordation Office

FROM: Timothy L. Jones, Tax Operations Manager

SUBJECT: You May Pay 2009 Real Property Tax Bills On-Line

The property tax bills for the 2009 levy year will be on the internet on or before July 1, 2009. We encourage our clients to make property tax payments on-line. The Montgomery County website allows payment of property taxes by electronic check. The easy-to-use website has been in use for about nine years and is available 24 hours a day, 7 days a week and can be visited at the following address:  
<https://www.montgomerycountymd.gov/finance>.

You can make convenient property tax payments *free of charge* using an electronic check and receive a confirmation number which you can use as proof of payment when transferring real property either by the standard walk-through method or by the increasingly popular e-Transfer Program (whereby many companies submit deeds and deeds of trust electronically from the comfort of their offices).

You can pay the property taxes on-line thru the property tax web page using the one-time direct debit from your escrow account. Then print out the payment confirmation receipt and attach a copy to your recording package if you are using the walk-through method. The e-Transfer customers can simply type the confirmation number on the electronic intake sheet. We highly recommend this method to save you a great amount of time in getting your payments made and your deeds processed.

Thank you for considering this alternative electronic method of property tax payment which many of our customers are finding to be prompt and efficient.

**Notes:**

**If you are not on our e-Mail list and would like to be added for future correspondence, please e-Mail me at [timothy.jones@montgomerycountymd.gov](mailto:timothy.jones@montgomerycountymd.gov)**

**If you are not one of the many companies signed up for our e-Transfer Program, please call 240-777-8995 and ask for Mary T., Bun, or Mayra, who can get you started, or e-Mail me at my address as stated in the above paragraph.**